

**AGENDA FOR THE TOWN OF ROSETOWN PROTECTIVE SERVICES AND PUBLIC
WORKS COMMITTEE MEETING TO BE HELD ON MONDAY, JANUARY 4, 2021 AT
7:00 P.M. TO BE HELD IN THE TOWN OF ROSETOWN
COUNCIL CHAMBERS.**

1. Call to Order.
2. Action Items.
3. Pecuniary Interest – Committee members to note any pecuniary interest that may be on the agenda.
4. Minutes: Protective Services & Public Works Committee – December 7, 2020.
5. Financial Statements: December 2020.
6. Reports: - Superintendent.
- Bylaw Official.
7. Loraas Disposal – quote for additional recycle containers.
8. Town of Rosetown – Industrial Park Phase II Development.
9. Town of Rosetown 2021 Business Plan & Quarterly Status Report.
10. Water and Sewer Service Line Survey.
11. Town of Rosetown Sewer Root Policy - review.
12. Town of Rosetown 2021 Paving Project:
 - Jubilee Crescent – full curb & gutter removal & replacement or partial curb removal & replacement.
 - Ridpath Road – Which option regarding sidewalks, curb & gutter. removal & replacement.
13. Town of Rosetown Paving Funding.
14. Shop Easy – Lot 16, Block 2, Plan G28 – Lease and develop into a parking lot.
15. Adjournment.

PROTECTIVE SERVICES & PUBLIC WORKS COMMITTEE

Meeting – December 7, 2020

PRESENT: Chairman Rob Paquette, Mayor Trevor Hay, Councillor Dale Arsenault, Roxan Foursha, Jadwiga Dolega-Cieszkowski, Superintendent Bob Bors, Bylaw Official Dennis Ogg and CAO Michele Schmidt.

PRESENT VIA PHONE: Councillor Blair Wingert and Greg Carlson.

ABSENT:

CALLED TO ORDER: Chairman Paquette called the meeting to order at 7:01 p.m.

1. Action Items: Action items were reviewed.
2. Pecuniary Interest – No Committee members indicated any pecuniary interest, at this time, regarding any items on the agenda.
3. Minutes:
Protective Services and Public Works October 5, 2020 minutes were reviewed by the Committee.
Business Arising: No Business arising.
4. Financial Statement: The Committee reviewed the November 2020 Departments Financial Statements.
Business Arising: No Business arising.
5. Management Reports:
Superintendent report for October/November 2020 was reviewed by the Committee.
Business Arising:
 - a. That we hereby recommend that the Town of Rosetown advertise for sale the Town's second Roto Rooter machine.
 - b. That we hereby recommend that a relining service sewer lines policy be drafted in accordance with the Town of Rosetown Utility Management Bylaw.
Bylaw Official report for October/November 2020 was reviewed by the Committee.
Business Arising: No Business Arising.
6. Commercial Recycling:
Recommendations:
 - a. That we hereby recommend that the Town of Rosetown obtain a quote from Loraas regarding a roll off bin for recycle at the Transfer Station for light commercial.
 - b. That we hereby recommend that we contact the Chamber of Commerce regarding any concerns they may have received regarding Commercial recycling.

PROTECTIVE SERVICES & PUBLIC WORKS COMMITTEE

Meeting – December 7, 2020

7. Town of Rosetown – Snow Removal Policy was reviewed by the Committee.
Business Arising: No changes to the Snow Removal Policy at this time.
8. 8th Street West – Back Alley – Committee reviewed; project will be considered with the Town of Rosetown Budget process.
9. Central Plains Co-operative Ltd. – AGRO Centre Development – update was provided to the Committee.
10. Lagoon Expansion – Land – update was provided to the Committee.
11. Sask. Public Safety Agency – Fire Dispatch Agreement:
Recommendations:
That we hereby authorize the Mayor and the CAO to execute the Saskatchewan Public Safety Agency Fire Dispatch agreement on behalf of the Town of Rosetown.

Bylaw Official Dennis Ogg left the Council Chambers at 8:10 p.m.
12. Delegation: AECOM – Trevor Woiden – 2021 Town of Rosetown Paving:
Trevor Woiden joined the meeting via phone at 8:11 p.m.
The Committee reviewed the 2021 Paving Project and will review the options and cost estimates with the Town of Rosetown Budget process.
13. Adjournment: Chairman Paquette adjourned the meeting at 9:32 p.m.

Rob Paquette, Chairman

Michele A. Schmidt, CAO

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2020

	Year To Date	Budget	Balance (LY)
REVENUES			
Taxation			
Municipal Taxes			
General Municipal Levy			
410-110-100 - General Municipal Levy	3,259,305.26	3,258,152.00	3,255,025.97
Abatements and Adjustments			
410-120-100 - Abatements and Adjustments	(83,357.51)	(110,000.00)	(30,561.11)
Discount on Current Year Taxes			
410-130-100 - Discount on Municipal Tax - Property	(71,993.25)	(68,000.00)	(67,658.68)
Net Municipal Taxes			
	3,103,954.50	3,080,152.00	3,156,806.18
Penalties on Tax Arrears			
410-400-110 - Penalty on Mun Taxes Current - Property	28,935.12	35,000.00	44,886.48
Local Improvement Levy			
410-500-100 - Local Impr Levy - Reconstruction	23,272.23		
Total Taxation:	3,156,161.85	3,115,152.00	3,201,692.66
Fees and Charges			
Custom Work			
420-100-100 - F&C - Custom Work - Public Works	611.61	1,500.00	2,942.17
420-100-110 - F&C - Custom Work - Bylaw Enforcement	193.75	1,000.00	1,367.50
420-100-130 - F&C - Custom Work - Administration	30.00		
Sale of Supplies and Gravel			
420-200-200 - F&C - Sale of Supplies - Office	98.83	50.00	
420-200-210 - F&C - Sale of Supplies - Misc.	270.00	1,000.00	164.80
420-200-930 - F&C - Miscellaneous Revenue	500,000.00		
Rentals			
420-300-100 - F&C - Rentals - Building/Room/Land			35,370.00
420-300-105 - F&C - Land Leases	6,535.00	2,250.00	3,600.00
420-300-130 - F&C - Municipal Clinic Rental	124,680.00	124,000.00	124,680.00
Policing and Fire Fees			
420-400-100 - F&C - Local Fines	200.00	1,000.00	1,200.00
420-400-110 - F&C - Sask Justice Fines	20,356.64	29,000.00	41,203.95
420-400-300 - F&C - Fire Fees	111,931.52	52,000.00	51,255.84
420-400-400 - F&C - Fire Hall Rental	3,000.00	1,000.00	750.00
Recreation Fees			
420-500-100 - F&C - Rec Centre Fees - Skating Rink		100.00	100.00
420-500-110 - F&C - Skating Rink R.M.A.A.	39,515.00	72,000.00	71,584.99
420-500-120 - F&C - Figure Skating	9,205.00	16,000.00	19,942.15
420-500-130 - F&C - Rink Hockey Rentals	30,368.34	13,000.00	28,839.02
420-500-140 - F&C - Rink Arena Rentals		1,000.00	2,535.00
420-500-150 - F&C - Rink Concession	2,480.00	4,500.00	3,920.00
420-500-155 - F&C - Rink Advertising & Sponsorship	15,600.00	15,600.00	15,600.00
420-500-156 - F&C - Olympia Advertising	2,200.00	2,800.00	1,800.00
420-500-160 - F&C - Rink Miscellaneous Revenue	855.00	1,000.00	1,840.00
420-500-165 - Arena Signage	5,487.50	7,000.00	8,170.00
420-500-170 - Dressing Room Sponsorship	5,200.00	12,000.00	5,200.00
420-500-310 - F&C - Swimming Pool Season Tickets	(316.00)	8,000.00	9,946.50
420-500-320 - F&C - Swimming Pool Single Admission		11,000.00	12,738.54
420-500-330 - F&C - Swimming Pool Lesson Registration		21,000.00	22,056.50
420-500-340 - F&C - Swimming Pool - Miscellaneous		1,700.00	1,700.00
420-500-400 - F&C - Rec Centre Fees- Civic Centre Rent	72,304.54	110,000.00	104,932.61
420-500-401 - F&C - Rec. Fees - Elks Hall Rentals	2,863.47	20,000.00	25,873.11

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2020

	Year To Date	Budget	Balance (LY)
420-520-800 - F&C - Rec Operation Mania (Self Help)	339.35	1,500.00	1,757.20
420-530-100 - F&C - Library Basement Rentals	2,114.33	5,000.00	7,308.86
420-530-300 - F&C - Festival Tent Rental			4,000.00
Cemetery Fees			
420-600-100 - F&C - Cemetery Fees	8,768.77	12,000.00	13,518.43
420-600-110 - F&C - Columbarium	1,200.00	2,100.00	3,900.00
420-600-120 - F&C - Cemetery Perpetual Care	1,275.00		843.76
Licenses and Permits			
420-700-200 - F&C - Licenses - Business	10,040.00	10,000.00	11,950.00
420-700-210 - F&C - Licenses - Pets	3,850.00	4,500.00	5,032.50
420-710-100 - F&C - Permits	13,443.40	10,000.00	9,487.40
General Office Services			
420-800-100 - F&C - Tax Certificate	865.00	350.00	620.00
420-800-220 - F&C - Appeal Fees			350.00
Landfill/Waste Collection Fees			
420-850-110 - F&C - Landfill Fees	160,541.99	169,000.00	145,495.30
420-850-120 - F&C - Waste Collection Fees	121,312.26	150,000.00	134,832.50
420-850-130 - F&C - Recycle and Compost Fee	106,507.18	110,000.00	105,439.85
Other			
420-900-100 - F&C - Dog Fines		200.00	635.00
420-950-100 - F&C - Lagoon Fees	3,600.00	3,600.00	3,000.00
425-100-100 - F&C - Tourism Advertising	(266.66)		8,087.98
425-100-101 - F&C - Tourism Sale of Supplies	4,998.81	17,000.00	17,126.43
425-100-102 - F&C - Tourism Fundraiser		1,000.00	290.00
Total Fees and Charges:	1,392,259.63	1,025,750.00	1,072,987.89
Maintenance and Development Charges			
Road Maintenance and Restoration Agreements			
430-100-100 - M&D - Paving Local Improvement	338,572.34		
Total Maintenance and Development Charges:	338,572.34	0.00	0.00
Utilities			
Water			
440-110-100 - Water - Water Sales	955,507.88	983,200.00	887,392.97
440-190-900 - Water - Other Revenue	23,062.82	25,000.00	29,034.32
Sewer			
440-220-100 - Sewer - Charges	213,442.14	208,800.00	189,352.91
Total Utilities:	1,192,012.84	1,217,000.00	1,105,780.20
Unconditional Transfers			
Unconditional Transfers			
450-105-100 - Unconditional Provincial Grants	146,212.00		
450-110-100 - Unconditional - (Revenue Sharing)	556,919.00	556,919.00	502,124.00
450-115-100 - Unconditional Local Grants - Landfill	22,835.48	25,000.00	25,431.97
Total Unconditional Transfers:	725,966.48	581,919.00	527,555.97
Conditional Grants			
Federal			
450-200-080 - New Deals Gas Tax Grant	216,913.50	144,600.00	292,187.80
450-230-100 - Conditional - Federal - Student Emp			3,097.00
450-230-101 - Conditional - Federal - Student Tourism	6,339.00	2,500.00	5,260.00

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	Year To Date	Budget	Balance (LY)
Provincial			
450-300-100 - Cond. - Prov. Infrastructure (MEEP)	352,278.00		
450-300-130 - Multi-Material Stewardship Grant	28,984.20	23,000.00	25,044.60
450-310-100 - Conditional - Prov - Urban Highway Prog	3,320.00	3,000.00	3,320.00
450-350-110 - Library Grant	14,413.76	11,000.00	11,113.76
450-355-100 - Recreation Dept. Grant		10,000.00	
Local			
450-420-100 - Conditional - Local - Regional Rec.	4,291.25		2,430.00
Total Conditional Grants:	626,539.71	194,100.00	342,453.16
Grants in Lieu of Taxes			
Federal			
450-500-100 - GIL - Federal	17,126.75	33,600.00	33,758.75
Provincial			
450-600-100 - GIL - Provincial	24,491.56	24,140.00	24,241.56
450-610-100 - GIL - Prov - SPC Electrical	124,315.19	165,000.00	166,559.43
450-620-100 - GIL - Prov - Sask. Energy	69,051.88	75,000.00	72,497.44
Total Grants in Lieu of Taxes:	234,985.38	297,740.00	297,057.18
Capital Asset Proceeds			
Capital Asset Proceeds			
460-220-500 - TS - Sale of Machinery/Eqmt - Gain/Loss			(806.85)
Total Capital Asset Proceeds:	0.00	0.00	(806.85)
Land Sales - Gain			
Land Sales Gains			
460-500-100 - Land Sales - Gain			15,885.55
Total Land Sales - Gain:	0.00	0.00	15,885.55
Investment Income and Commissions			
Investment and Income Revenue			
470-100-100 - Interest Revenue	46,502.76	70,000.00	107,366.32
Total Investment Income and Commissions:	46,502.76	70,000.00	107,366.32
Other Revenues			
Other Revenue			
480-130-100 - Community Grant Program	25,163.00	25,000.00	25,163.00
480-150-100 - Donations	15,568.98	10,000.00	14,967.46
480-150-101 - Civic Centre Donations	1,337.00		1,511.00
480-150-102 - Fire Department Donations	56,000.00	70,000.00	
480-150-110 - Swimming Pool Donations			200.00
480-150-130 - Cemetery Donations	1,552.00		3,311.00
480-150-135 - Rosetown Walking Trail	392.00		457.00
480-150-170 - History Books			40.00
480-150-175 - Wage Recovery - STD/LTD/WCB		200.00	107.92
480-150-180 - Sports Grounds Donations	500.00	2,000.00	2,466.00
480-150-195 - Orange Memories Donations	855.00		695.00
480-170-100 - Housing Authority Surplus	2,092.44		3,318.48
Total Other Revenues:	103,460.42	107,200.00	52,236.86

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2020

	Year To Date	Budget	Balance (LY)
Total REVENUES:	7,816,461.41	6,608,861.00	6,722,208.94
EXPENDITURES			
General Government Services			
Wages			
510-110-110 - GG - Council - Indemnity	60,280.29	59,000.00	57,898.04
510-110-140 - GG - Council Per Diem	5,589.12	13,000.00	5,191.20
510-110-230 - GG - Salaries Administration	202,860.91	220,000.00	177,475.61
510-110-530 - GG - Per Diem - other	741.60	800.00	741.60
Benefits			
510-130-230 - GG - Office Employee Benefits	50,624.38	49,000.00	40,107.49
510-130-231 - GG - Benefits - CPP Council	3,028.74	800.00	878.03
510-130-234 - GG - Benefits - Worker Compensation	8,086.03	5,600.00	5,586.14
510-150-530 - GG - Office Employee Appreciation	3,272.08	2,500.00	2,369.62
Professional/Contract Services			
510-200-110 - GG - Legal Fees	59,906.23	120,000.00	147,359.23
510-200-130 - GG - Cont. - Audit/Accounting	17,430.44	17,000.00	16,879.37
510-200-150 - GG - Cont. - Assessment - SAMA	30,366.00	30,500.00	30,300.15
510-200-170 - GG - Cont. - Advertising	4,837.10	10,000.00	5,063.02
510-210-120 - GG - Council - Meeting/Travel/Meals	900.62	3,000.00	1,770.98
510-210-160 - GG - Council miscellaneous	833.89	3,000.00	3,256.51
510-210-170 - GG - Admin. - Training, Travel & Meals	1,873.50	4,500.00	3,413.39
510-210-180 - GG - Entertainment of Dignitaries	212.91	600.00	644.92
510-220-100 - GG - Cont. - Office Caretaking	1,350.00	2,500.00	2,150.00
510-220-110 - GG - Office Maintenance Professional	9,008.96	18,000.00	3,680.26
510-220-115 - GG - Cont. Asset Management	367.50	1,000.00	
510-230-100 - GG - Cont. - Insurance - General & Bond	27,784.79	35,000.00	41,158.00
510-240-100 - GG - Cont. - Memberships & Subscriptions	7,806.88	7,500.00	5,987.69
510-240-150 - GG - Cont. - Conference Fees	4,403.66	6,000.00	7,247.13
510-260-100 - GG - Cont. - Tax Enforcement/Collection	(331.85)	500.00	141.84
510-260-150 - GG - Cont. - Elections	7,407.29	4,000.00	1,846.50
510-280-130 - GG - Building Inspections	15,773.81	15,000.00	20,648.78
510-280-150 - GG - Prof. Contr. - Engineering Projects	15,347.29	15,000.00	24,484.18
510-290-100 - GG - Cont. - Bank Charges	454.06	1,000.00	646.29
510-290-200 - GG - Cont. - Leases & Agreements	17,487.11	19,000.00	15,118.08
Utilities			
510-300-110 - GG - Town Office Energy	2,381.14	4,500.00	3,194.07
510-300-120 - GG - Town Office Power	3,519.50	4,600.00	3,775.52
510-300-140 - GG - Town Office Telephones	8,129.87	7,500.00	8,215.86
Maintenance, Material and Supplies			
510-400-110 - GG - Maint. - Postage	12,395.25	15,000.00	17,887.42
510-410-140 - GG - Maint. - Office Expenses	28,970.40	23,700.00	14,545.14
510-410-160 - GG - Miscellaneous Supplies			7,686.96
510-410-180 - GG - Maint. - Other #2	529.47		
510-420-100 - GG - Maint. - Janitor Supplies	691.90	500.00	146.48
510-490-100 - GG - Maint. - Office Repairs & Maint.			52.98
Grants and Contributions			
510-500-110 - GG - Business Dev. Grant		10,000.00	
Total Grants and Contributions:	0.00	10,000.00	0.00
Capital Expenditures			

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2020

	Year To Date	Budget	Balance (LY)
510-600-599 - GG - Amortization	3,558.83	3,559.00	5,074.95
Interest			
510-710-110 - GG - Long Term Debt Interest	86,260.09	86,300.00	88,060.62
Allowance for Uncollectibles			
510-800-110 - GG - Allowance for Uncollectibles			45,027.88
Other			
510-900-110 - GG - Miscellaneous expenses	18,386.64	15,000.00	5,706.37
Total General Government Services:	722,526.43	834,459.00	821,418.30
Protective Services			
Police Protection			
Wages and Benefits			
520-110-110 - PS - Bylaw Enforcement - Salaries	17,956.00	26,000.00	23,207.03
520-110-115 - PS - Bylaw Enforcement - Custom Work	385.00	1,000.00	1,407.50
520-120-110 - PS - Bylaw Officer - Benefits	1,226.79	5,500.00	4,953.40
Contractual Services			
520-200-170 - PS - Bylaw Enforcement - Advertising	1,210.12	1,500.00	1,040.00
520-210-110 - PS - Police - Contracted Services	190,831.83	188,000.00	184,199.58
520-220-100 - PS - Bylaw - Training/travel/meals		500.00	
Utilities			
520-300-140 - PS - Bylaw Enforcement Phone	1,100.83	1,700.00	1,401.13
Maintenance, Materials and Supplies			
520-420-100 - PS - Bylaw Enforcement Equipment Repair	614.87	1,500.00	1,742.28
520-420-110 - PS - Bylaw Enforcement - Fuel & Oil	1,104.35	1,200.00	943.07
520-420-200 - PS - Bylaw - Insurance/Vehicle Reg.	1,336.66	1,500.00	1,337.00
520-430-100 - PS - Bylaw Enforcement supplies	81.43	500.00	664.01
520-430-105 - PS - Bylaw Enforcement - Bylaw Court	174.44	200.00	1,093.53
Capital Expenditures			
520-600-399 - PS - Police/Bylaw - Amortization	1,732.89	1,733.00	1,732.89
Total Police Protection:	217,755.21	230,833.00	223,721.42
Fire Protection			
Wages			
525-110-120 - PS - Fire - Salaries - Fire Chief	7,000.00	7,000.00	7,000.00
525-110-140 - PS - Fire - Salaries - Fire Fighters	52,610.60	56,000.00	57,359.00
Professional/Contractual Services			
525-210-100 - PS - Fire - EMS Contract - 911	4,276.75	3,000.00	2,953.78
525-210-110 - PS - Fire - Contracted Services	1,200.00	4,500.00	4,950.00
525-220-100 - PS - Fire - training/travel/meals	1,798.37	5,000.00	4,288.13
525-230-100 - PS - Fire - Insurance	7,508.20	7,500.00	7,391.20
525-250-100 - PS - Fire - Cont. Building Repairs & Mtc	4,009.69	10,000.00	136.99
525-260-100 - PS - Fire - Other	4,089.76	500.00	
Utilities			
525-300-110 - PS - Fire Hall Power	2,564.78	3,100.00	2,760.10
525-300-120 - PS - Fire Hall Energy	2,824.97	3,500.00	3,027.14
525-300-140 - PS - Fire - Utility - Telephone	8,527.18	10,000.00	9,808.48
Maintenance, Materials and Supplies			
525-420-100 - PS - Fire - Office Supplies	1,034.94	1,500.00	1,221.95
525-430-100 - PS - Vehicle/Equip. Repair/Parts/Tools	1,797.91	10,000.00	33,079.15
525-430-110 - PS - Fire - Oil & Gas	3,090.62	3,000.00	2,475.88
525-430-120 - PS - Fire Dept. RM Truck Fuel & Oil	879.91	1,100.00	1,530.22
525-440-100 - PS - Fire Dept. Supplies	9,890.14	8,200.00	16,348.78
525-440-110 - PS - Fire Dept. R.M. Truck Supplies	1,534.62	4,000.00	1,617.78

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2020

	Year To Date	Budget	Balance (LY)
Capital Expenditures			
525-600-399 - PS - Fire - Amortization	42,326.39	42,326.00	47,205.93
Other			
527-210-170 - EMO - training/travel/meals	360.00	1,500.00	1,773.98
527-300-140 - EMO - telephones	2,610.03	3,000.00	2,646.87
527-410-140 - EMO - supplies		500.00	
Total Fire Protection:	159,934.86	185,226.00	207,575.36
Total Protective Services:	377,690.07	416,059.00	431,296.78
Transportation Services			
Maintenance			
Wages			
530-110-120 - TS - Superintendent	82,577.04	83,000.00	78,898.04
530-110-130 - TS - Machine Repair Salaries	77,863.84		67,019.01
530-110-160 - TS - Workshop Salaries	36,306.65	74,200.00	37,814.20
530-110-170 - TS - Street Maintenance Salaries	51,711.04	232,000.00	25,066.23
530-110-180 - TS - Drainage Salaries	31,577.39		15,444.49
530-110-220 - TS - Public Works: parks & boulevards	48,868.54		31,372.85
Benefits			
530-120-110 - TS - Maint. - Shop Benefits	103,427.39	135,000.00	94,234.52
530-120-124 - TS - Maint. - Worker's Comp	8,086.04	6,000.00	5,586.15
530-120-126 - TS - Maint. - Employee Appreciation	4,932.61	5,000.00	5,649.71
530-130-130 - TS - Maint. - Benefits - Labourers			(544.40)
Professional/Contractual Services			
530-200-170 - TS - Public Works Advertising	152.40		
530-250-100 - TS - Maint. - Training, Travel, Meals	2,400.94	8,000.00	7,390.78
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	29,037.64	36,000.00	29,794.65
530-260-110 - TS - Workshop repair Contract & Insur.	275.29	3,000.00	962.48
530-260-130 - TS - Street Maintenance Prof/Contractual	225,696.99	125,000.00	120,409.64
530-260-140 - TS - Urban Forestry / Elm Tree Pruning	47,918.80	40,000.00	42,717.00
Utilities			
530-300-110 - TS - Public Works Shop Energy	6,326.15	7,500.00	6,774.96
530-300-120 - TS - Public Works Shop Power	6,806.05	8,000.00	7,666.00
530-300-140 - TS - Public Works Shop Telephone	3,715.07	4,000.00	3,491.87
530-310-100 - TS - Street Lights/Crosswalk Power	57,721.11	64,000.00	62,332.74
530-320-100 - TS - Maint. - Decorative Lighting		500.00	
Maintenance, Materials & Supplies			
530-400-110 - TS - Maint. - Workshop materials	9,196.53	10,000.00	10,532.60
530-400-130 - TS - Maint. - Sidewalk maintenance	11,760.14	10,000.00	7,927.20
530-400-150 - TS - Maint. - Office Supplies		500.00	354.01
530-410-100 - TS - Maint. - Small Tools	2,612.74	5,000.00	9,939.08
530-410-120 - TS - Safety Equipment	9,363.02	10,000.00	8,393.24
530-420-100 - TS - Machine Repair	56,219.14	50,000.00	43,859.33
530-420-110 - TS - Maint. - Oil & Gas	32,753.55	47,000.00	38,771.91
530-440-100 - TS - Maint. - Gravel	19,450.21	20,000.00	12,687.50
530-440-110 - TS - Snow removal /sanding	6,788.58	7,500.00	6,750.90
530-450-100 - TS - Maint. - Drainage Maintenance	19,721.71	8,000.00	6,124.81
530-460-100 - TS - Street Maintenance and Materials	12,342.69	20,000.00	9,839.05
530-470-100 - TS - Maint. -Sign Materials	1,939.70	3,000.00	2,558.86
530-490-120 - TS - Banners/Lighting contractual	212.00	500.00	159.00
Capital Expenditures			
530-600-199 - TS - Maint. - Amortization	52,183.05	52,183.00	52,183.05
530-600-299 - TS - Maint. - Other - Amortization	26,107.26	26,108.00	26,107.26

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2020

	Year To Date	Budget	Balance (LY)
530-600-399 - TS - Maint. - Amort - Machinery & Eqmt	179,927.35	179,928.00	180,563.87
Interest			
530-700-110 - TS - Maint. - Interest			767.53
Total Maintenance:	1,265,978.65	1,280,919.00	1,059,600.12
Snow Removal			
Wages			
537-110-120 - TS - Snow Removal Salaries	28,208.30		12,966.86
Capital Expenditures			
537-600-199 - TS - Snow Amortization	2,884.48	2,885.00	2,884.48
Total Snow Removal:	31,092.78	2,885.00	15,851.34
Total Transportation Services:	1,297,071.43	1,283,804.00	1,075,451.46
Environmental Services			
Wages and Benefits			
540-110-110 - EH - Waste Disposal Salaries	34,401.58	30,000.00	28,201.25
540-110-115 - EH - Landfill Supervisor Salary	39,587.52	41,000.00	38,079.60
Professional/Contractual Services			
540-200-110 - EH - Cont. - Waste Collection/Disposal	80,479.31	81,000.00	80,400.00
540-200-115 - EH - Recycling Collection / Disposal	61,001.83	90,000.00	83,025.22
540-200-120 - EH - Landfill Contractual	152,590.95	180,000.00	117,588.32
540-200-121 - EH - Landfill Engineer		10,000.00	
540-200-130 - Maint. - Insurance/Vehicle Rec.	578.16	1,500.00	1,818.84
540-200-135 - EH - Landfill Vehicle Maint.	100.65	2,000.00	833.98
540-220-100 - EH - Cont. - Building Mtce. & Repairs	14,493.68	2,000.00	2,516.52
Utilities			
540-300-120 - EH - Utility - Power	1,621.22	2,500.00	2,142.68
540-300-140 - EH - Utility - Telephone	289.19	700.00	314.66
Maintenance, Materials and Supplies			
540-400-115 - EH - Landfill Office Supplies	1,165.06	1,000.00	7,889.64
540-440-110 - EH - Waste Disposal Supplies	5,749.43	6,500.00	2,889.13
Capital Expenditures			
540-600-299 - EH&W - Amortization	36,573.44	36,574.00	36,573.44
Total Environmental Services:	428,632.02	484,774.00	402,273.28
Public Health and Welfare Services			
Wages and Benefits			
550-110-110 - H&W - cemetary salaries (PW)	3,748.36	3,000.00	3,253.85
550-110-115 - H&W - cemetary salaries (REC)	3,500.00	3,500.00	3,691.39
Professional/Contractual Services			
550-200-110 - H&W - Cont. - Cemetery Maint.	234.33	1,500.00	17,290.00
550-200-125 - H&W - expenses for doctors	4,900.00	5,000.00	
Maintenance, Materials and Supplies			
550-400-110 - H&W - Maint. - Cemetery Supplies	647.09	1,500.00	989.17
Total Public Health and Welfare Services:	13,029.78	14,500.00	25,224.41
Primary Care Centre			
Wages and Benefits			
555-110-110 - H&W - Municipal Clinic Admin Salaries	86,482.26	91,000.00	87,488.61
555-120-110 - H&W - Municipal Clinic Admin benefits	11,870.06	13,500.00	9,724.12
Professional/Contractual Services			
555-200-170 - H&W - Municipal Clinic Advertising		500.00	533.40
555-220-100 - H&W - Municipal Clinic Caretaking	12,000.00	12,000.00	11,960.00

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2020

	Year To Date	Budget	Balance (LY)
555-230-100 - H&W - Municipal Clinic Insurance	124.00	200.00	130.00
555-240-100 - H&W - Municipal Clinic Membership & Sub.		200.00	25.00
555-290-200 - H&W - Leases and Agreements	38,017.35	41,000.00	41,749.41
Utilities			
555-300-110 - H&W - Municipal Clinic Energy	1,236.75	1,750.00	1,324.22
555-300-120 - H&W - Municipal Clinic Power	4,099.33	5,000.00	4,452.94
555-300-130 - H&W - Municipal Clinic Phone	4,524.84	5,500.00	4,936.92
Maintenance, Materials and Supplies			
555-410-100 - H&W - Municipal Clinic Office	799.34	2,800.00	2,090.14
555-410-101 - H&W - Municipal Clinic Medical Supplies	7,232.72	7,500.00	8,291.88
555-410-110 - H&W - Municipal Clinic Medical Equipment	224.70	5,000.00	1,721.76
555-420-100 - H&W - Municipal Clinic Janitor Supplies	731.60	1,000.00	381.09
555-420-110 - H&W - Municipal Clinic Bldg Maintenance		500.00	161.05
Capital Expenditures			
555-600-399 - H&W - Amortization	1,844.40	1,850.00	1,825.27
Total Primary Care Centre:	169,187.35	189,300.00	176,795.81
Orange Memories			
Wages and Benefits			
557-110-100 - H&W - PCH Salaries	(1,453.66)		
Professional/Contractual Services			
557-220-100 - H&W - PCH Cont. - Building Repair	38,577.00		
Grants and Contributions			
557-500-110 - H&W - PCH - Grants and Contributions	132,000.00	57,000.00	70,208.37
Capital Expenditures			
557-600-199 - H&W - PCH - Amort - Land Improvements	116,118.26	116,113.00	117,270.07
Total Orange Memories:	285,241.60	173,113.00	187,478.44
Community and Business Development			
Wages and Benefits			
560-110-110 - CBD - Salaries		15,000.00	
Professional/Contractual Services			
560-200-110 - CBD - Cont. - Other Services	(566.00)		
560-210-100 - CBD - Cont. - Advertising	700.00	1,000.00	600.00
560-220-100 - CBD - Cont. - Website	4,515.84	4,500.00	4,300.80
560-240-100 - CBD - Cont. - Memberships/Subscriptions	312.00	350.00	1,700.85
Total Community and Business Development:	4,961.84	20,850.00	6,601.65
Recreation and Cultural Services			
Wages			
570-110-110 - R&C - Rec. Administration salaries	64,315.05	69,300.00	67,940.86
570-110-120 - R&C - Salaries - Skating Rink	78,005.33	83,000.00	99,925.72
570-110-130 - R&C - Salaries - Swimming Pool		65,000.00	65,873.27
570-110-160 - R&C - Library Salaries	32,991.25	34,000.00	29,331.94
570-110-161 - R&C - Library Maintenance Salaries			114.97
570-110-162 - R&C - Library Janitor Salaries			323.70
570-110-165 - R&C - Archive Salaries	4,055.14	8,750.00	6,154.54
570-110-166 - R&C - Archive & Library benefits	4,417.90	9,000.00	6,977.11
570-110-180 - R&C - Parks & Blvd. Salaries	89,896.64	106,500.00	69,621.64
570-110-190 - R&C - Rec. Playground Program Salaries		16,000.00	13,840.28
570-110-191 - R&C - Salaries - Tourism	12,752.81	23,000.00	21,021.18
570-110-192 - R&C - Salaries - Civic Centre/Elks Hall	5,000.00	5,000.00	

Town of Rosetown
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	Year To Date	Budget	Balance (LY)
Benefits			
570-120-110 - R&C - Rec. Benefits	46,519.66	72,000.00	47,550.63
570-120-180 - R&C - Rec. Dept. Workers Comp.	8,086.03	6,000.00	5,586.16
570-120-185 - R&C - Benefits - Tourism		300.00	
570-120-190 - R&C - Rec. Employees Appreciation	1,218.36	2,000.00	1,326.02
Professional/Contractual Services			
570-200-170 - R&C - Recreation Advertising	1,852.90	1,500.00	1,356.60
570-210-100 - R&C - Rink Prof/Contractual Services	24,288.16	23,000.00	26,164.01
570-210-110 - R&C - Pool Prof/Contractual Services		10,000.00	8,874.78
570-210-120 - R&C - Parks & Boulevards Prof/Cont.			507.59
570-220-100 - R&C - Training, travel, meals	1,167.44	6,000.00	8,687.15
570-230-110 - R&C - Rink Insurance	21,358.00	24,000.00	23,010.00
570-230-120 - R&C - Pool Insurance	4,101.00	4,200.00	6,482.00
570-230-125 - R&C -Sports & Playground Insurance	1,779.00	1,800.00	1,260.00
570-230-160 - R&C - Library Insurance	2,519.00	2,600.00	2,597.00
570-230-161 - R&C - Contr. - Insurance Civic Centre	5,573.00	5,800.00	5,744.00
570-230-162 - R&C - Cont. - Insurance Elks Hall	1,434.00	1,500.00	1,480.00
570-230-163 - R&C - Cont. - Auditor Fees Civic Centre			1,351.50
570-240-100 - R&C - Cont. - Memberships/Subscriptions	135.00	450.00	200.00
570-260-110 - R&C - Insurance/Vehicle Reg.	6,126.29	4,800.00	4,740.81
570-270-100 - R&C - Cont. - Contracted Maintenance	117.66		
570-270-101 - R&C - Cont. Mtce. - Civic Centre	24,824.21	63,000.00	35,849.75
570-270-102 - R&C - Cont. Mtce. - Elks Hall	7,585.00	6,500.00	6,612.70
570-270-103 - R&C - Cont. Repairs - Civic Centre	5,691.58	7,000.00	8,504.56
570-270-104 - R&C - Cont. Repair - Elks Hall		2,000.00	4,961.01
570-280-101 - R&C - Contract - Engineering	8,033.68	5,000.00	6,260.00
570-290-100 - R&C - Cont. - Library Requisition	20,465.85	22,000.00	20,220.75
Utilities - Heat			
570-300-110 - R&C - Skating Rink Energy	25,106.47	29,000.00	26,512.55
570-300-130 - R&C - Swimming Pool Energy	742.67	8,500.00	8,009.98
570-300-160 - R&C - Library Energy	2,581.38	3,200.00	2,367.42
Utilities - Power			
570-310-110 - R&C - Skating Rink Power	15,318.14	23,000.00	20,356.96
570-310-115 - R&C - Ice Plant Power	18,323.35	24,000.00	22,301.87
570-310-130 - R&C - Swimming Pool Power	6,010.82	9,500.00	9,329.50
570-310-140 - R&C - Sports & Playground Power	388.11	1,000.00	471.57
570-310-150 - R&C - Lease Storage Bldg - Power			168.15
570-310-160 - R&C - Library Power	3,284.82	3,900.00	3,804.71
570-310-170 - R&C - Tennis Court Power	426.62	700.00	575.97
570-310-175 - R&C - Rose Garden Light	409.31	650.00	420.51
570-310-180 - R&C - Splash Park Power	1,552.91	1,000.00	546.75
Utilities - Telephone			
570-330-100 - R&C - Rec. Administration Telephone	1,070.03	1,000.00	872.36
570-330-110 - R&C - Utility - Telephone - Skating Rink	2,324.33	4,000.00	2,375.93
570-330-130 - R&C - Swim Pool Phone	533.22	1,000.00	746.82
570-330-150 - R&C - Utility - Civic Centre	25,954.55	35,000.00	30,020.70
570-330-151 - R&C - Utilities Elks Hall	4,890.45	6,000.00	5,090.11
Utilities - Other			
570-340-110 - R&C - Utility - Other - Skating Rink	58.58		
Maintenance, Materials and Supplies			
570-410-100 - R&C - Office Supplies	507.41	500.00	271.65
570-410-101 - R&C - Waste Collect - Civic Centre/Elk	1,661.77	1,000.00	
570-420-100 - R&C - Equipment Maintenance	16,996.08	13,000.00	15,282.91

Town of Rosetown

Report Date
2020-12-29 11:23 AM

Statement of Financial Activities - Detailed
For the Period Ending December 31, 2020

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	Year To Date	Budget	Balance (LY)
570-420-105 - R&C - Rec - Fuel & Oil	6,556.10	6,800.00	5,127.36
570-420-110 - R&C - Supplies - Skating Rink	1,141.66		
570-420-130 - R&C - Swimming Pool Chemicals	540.00	8,000.00	6,720.52
570-420-131 - R&C - Swimming Pool Program supplies		2,500.00	2,469.54
570-420-140 - R&C - Sports & Playground supplies	6,790.34	7,800.00	8,933.07
570-420-142 - R&C - Bld. Mtce Supplies - Civic Centre	3,935.44	9,200.00	1,692.49
570-420-143 - R&C - Bld. Mtce. Supplies - Elks Hall	56.78	1,500.00	5,434.67
570-420-145 - R&C - Recreation Programs		2,500.00	125.75
570-420-150 - R&C - Walking Trail Supplies	39.75		
570-420-160 - R&C - Parks & Boulevards supplies	31,411.86	33,000.00	18,831.68
570-420-165 - R&C - Archive Expenses	500.00		500.00
570-430-110 - R&C - Skating Rink Maint. & supplies	39,830.30	29,000.00	25,703.11
570-430-130 - R&C - Swimming Pool maint. & supplies	2,738.36	10,000.00	9,632.31
570-430-160 - R&C - Library Maint. & Janitorial supply	7,794.74	7,000.00	4,483.86
570-430-170 - R&C - Safety Equipment	3,004.06	2,800.00	2,399.14
570-430-190 - R&C - Small Tools & Equipment	3,627.47	3,000.00	7,370.61
Grants and Contributions			
570-500-110 - R&C - TIP Grant and Contributions	15,836.38	25,000.00	11,573.63
570-500-120 - R&C - Grants - Parks (Golf Course)	10,000.00	10,000.00	5,000.00
570-500-130 - R&C - Grants - Library		500.00	
570-500-145 - R&C - Baseball Committee Diamond Maint.	5,000.00	5,000.00	
570-500-170 - R&C - Kinsmen Bus Grant	4,710.22	5,000.00	4,839.22
570-500-180 - R&C - Curling Club Commitment		20,000.00	2,000.00
Capital Expenditures			
570-600-199 - R&C - Amort - Land Improvements	112,409.08	112,409.00	115,422.95
570-600-399 - R&C - Amort - Machinery & Equipment			284.35
Other			
575-100-101 - R&C - Tourism Lease/Rent	2,500.00	2,500.00	2,500.00
575-100-102 - R&C - Tourism Utilities	2,053.72	2,600.00	2,514.46
575-100-103 - R&C - Tourism Building Mtce.	1,609.29	3,500.00	4,017.82
575-100-104 - R&C - Tourism Advertising	829.67	500.00	11,212.25
575-100-105 - R&C - Tourism Supplies (Ice Cream etc.)	2,181.36	7,000.00	6,542.02
575-100-107 - R&C - Tourism Office Supplies & Stat.	132.15	500.00	414.84
575-100-108 - R&C - Tourism Misc.		200.00	124.48
Total Recreation and Cultural Services:	877,679.69	1,174,759.00	1,025,848.78
Utilities			
Water			
Wages and Benefits			
580-110-110 - UT - W & S Administration	41,787.91	42,500.00	35,000.00
580-110-120 - UT - Utility Maintenance Salaries	54,597.70	75,000.00	98,915.66
580-110-130 - UT - Treatment Plant Salaries	145,858.42	163,000.00	133,308.14
580-120-130 - UT - Treatment Plant Benefits	19,070.43	27,000.00	17,827.18
Professional/Contractual Services			
580-230-100 - UT - Water - Training, travel, meals		5,000.00	2,800.77
580-240-100 - UT - Water - Insurance - General & Bond	22,351.00	23,500.00	23,013.00
580-240-110 - Maint. - Insurance/Vehicle Reg.	1,337.71	1,500.00	1,338.06
580-250-100 - UT - Water - Memberships/Subscriptions	450.00	150.00	150.00
580-285-120 - UT - Water - Cont. Repairs - Equip.	4,372.50	6,200.00	
580-285-130 - UT - Wells Contractual	5,937.18	16,500.00	26,400.81
580-285-140 - UT - Water - Cont. Repairs - W.T.P.	46,777.14	110,000.00	48,551.78
580-290-100 - UT - Water - Laboratory Testing	2,254.18	2,500.00	1,839.86
580-295-100 - UT - Water - Other Contractual	3,314.62	50,000.00	32,351.55

Town of Rosetown
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	Year To Date	Budget	Balance (LY)
Utilities			
580-300-110 - UT - Treatment Plant Energy	11,322.52	15,000.00	13,030.43
580-300-125 - UT - Treatment Plant EDR Power	67,155.77	77,000.00	74,459.82
580-300-140 - UT - Treatment Plant Telephone	3,990.44	4,500.00	3,982.51
580-300-150 - UT- Wells,Tower,Sewer Lifts Power/Energy	50,582.03	57,000.00	53,680.92
Maintenance, Materials and Supplies			
580-430-100 - UT - Water - Materials & Supplies	31,599.37	110,200.00	91,758.36
580-430-120 - UT - Wells Maintenance supplies	2,201.97	3,500.00	795.62
580-430-130 - UT - Treatment Plant Maint. Supplies	5,184.39	30,000.00	14,927.34
580-430-135 - UT - Treatment Plant vehicle maint.	1,411.72	1,500.00	477.32
580-440-110 - UT - Water - Small Tools & Equipment	38.17	1,000.00	16.54
580-450-100 - UT - Treatment Plant Chemicals	36,891.89	70,000.00	36,070.98
Capital Expenditures			
580-600-399 - UT - Water - Amortization	307,992.32	307,993.00	307,589.38
Total Water:	866,479.38	1,200,543.00	1,018,286.03
Sewer			
Professional/Contractual Services			
585-240-100 - UT - Sewer - Insurance - General & Bond	4,644.00	4,800.00	4,780.00
585-285-100 - UT - Sanitary Sewer Analysis		50,000.00	4,286.57
585-285-120 - UT - Sewer Maintenance Contractual	14,826.21	22,000.00	21,895.33
585-285-130 - UT - Sewer - Cont Repairs - Lagoon	10,696.79		
Maintenance, Materials and Supplies			
585-430-100 - UT - Sewer Maintenance Supplies	23,753.98	29,000.00	13,706.84
585-430-110 - UT - Sewer - Lift Stations	1,749.00		
Capital Expenditures			
585-600-299 - UT - Sewer - Amortization	139,815.66	139,816.00	139,570.67
Interest			
585-700-110 - UT - Sewer - Interest Lift Station	83,187.06	83,187.00	86,726.98
Total Sewer:	278,672.70	328,803.00	270,966.39
Total Utilities:	1,145,152.08	1,529,346.00	1,289,252.42
Total EXPENDITURES:	5,321,172.29	6,120,964.00	5,441,641.33
CHANGE IN NET FINANCIAL ASSETS			
REVENUES	7,816,461.41	6,608,861.00	6,722,208.94
EXPENDITURES	5,321,172.29	6,120,964.00	5,441,641.33
CHANGE IN NET FINANCIAL ASSETS	2,495,289.12	487,897.00	1,280,567.61
Change in Net Assets	2,495,289.12	487,897.00	1,280,567.61
Change in Surplus	2,495,289.12	487,897.00	1,280,567.61

Account Balances

	Year to Date	Balance
Cash and Investments		
110-110-110 - Cash - On Hand - Petty Cash		300.00
110-110-115 - Landfill Float		150.00
110-110-120 - Cash - Bank - Demand	639,218.64	1,710,378.20
110-110-121 - Over/Under - Penny	0.44	158.66

Public Works Department Report December 2020

Safety

1. Weekly and monthly safety meeting.

Shop work

1. Regular machine maintenance and repair.
2. Serviced Rec dept truck.
3. Repair work to Transfer station truck.

Out of shop work

1. Worked at Transfer station.
2. Sewer calls.
3. Snow removal.
4. Property pin locates.
5. Worked at WTP on truck fill system.
6. New service installed at 712 Markland
7. Worked in cemetery.
8. Sanding streets.
9. Water leak at RM office on Hwy 4 (leak was on their side of the valve so they fixed it.
10. Fence at transfer station is complete.

Other

1. Backhoe sent to Saskatoon for repair.

Treatment Plant

1. Read water meters.
2. Installed new meters.
3. Water tests.



Protective Services Report December 31 2020

The early November Snow Storm has been causing some issues with vehicles parked too far away from the curb and vehicles parked on the street for more than 72 hours, and parked in the wrong direction. I have been able to have most of the illegal parked vehicles moved and or correctly parked.

A resident called me to pick up a recycle bin that was in the ditch on 14th street. The bin is damaged and has been dropped off at the town shop compound. (002234)

The deer population in the town limits is causing issues. I receive complaints about the deer regularly and by reviewing previous correspondence with SERM they have not offered any solutions. As winter moves along we should be aware of the possibilities of predators following the deer in town.

After the December 21 snow fall I will have to monitor the placement of snow on town streets and lanes and other people's private properties.

Now with an ample snow fall we also are going to deal with snowmobiles operating within town limits. I did a interview with CJYM and West central online regarding our Bylaw governing snowmobiles, and we will do an article covering the snow mobile Bylaw in our next Bylaw Beat.

Project Management Initials: Designer: _____ Checked: _____ Approved: _____ ASB D 05/16/11 x 05/16/11

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PROJECT
 West Industrial Park
 Phase 1

CLIENT
 Town of Rosetown

CONSULTANT
AECOM
 200-2100 8th Street East
 Saskatoon, SK S7N 0V1
 T:433.538.8150 F:306-700-2428
 www.aecom.com

NOTES:
 THE EXISTENCE, LOCATION AND ELEVATION OF UTILITIES AND/OR CONCEALED STRUCTURES AT THE PROJECT SITE ARE NOT GUARANTEED BY AECOM CANADA LTD.
 THE CONTRACTOR IS RESPONSIBLE FOR DETERMINING THE EXISTENCE, LOCATION AND ELEVATION OF ALL SUCH UTILITIES AND/OR STRUCTURES AND IS RESPONSIBLE FOR NOTIFYING THE APPROPRIATE COMPANY, DEPARTMENT OR PERSONNEL OF ITS INTENTION TO CARRY OUT ITS OPERATIONS.

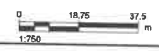
ISSUE/REVISION

NO.	DATE	DESCRIPTION
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 West Industrial Park Map

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Town of Rosetown Sewer Root Policy

1. **Plugged Sewers** – Upon an inquiry from a property owner stating their sewer is backing up, property owners shall be referred to available contractors with appropriate equipment.
- In the event no contractors are available, Town crew will respond when available.
2. If sewer problem is tree roots and there are boulevard trees, the town will reimburse up to a maximum of \$250.00 per year per civic address. If problem is deemed to be something other than tree roots, homeowner shall pay the entire cost of plumber or town crew charges.
3. Contractors are required to supply a picture with the invoice, date stamped, to the property owner. The property owner is then responsible to supply a copy of the paid invoice with the date stamped picture to the Town for reimbursement.

Furthermore; if the Town of Rosetown denies the reimbursement of said invoice; said invoice cannot be resubmitted for consideration. The property owner shall forward correspondence to the Public Works Committee to review their claim for reimbursement and final decision.

4. The property owners are responsible to complete annual maintenance regarding their sewer line at their cost.
5. Effective July 1, 2017.

Date approved: June 19, 2017

Motion No.: 179-17