

**MINUTES OF THE REGULAR MEETING OF THE ORANGE MEMORIES BOARD  
HELD ON THE 12<sup>th</sup> DAY OF JANUARY, 2022  
AT THE TOWN OFFICE – COUNCIL CHAMBERS AT 12:00 NOON.**

**PRESENT:** Chairman Jadwiga Dolega-Cieszkowski, Members Trevor Hay, Rob Paquette, Gerald Clark and Marilyn Brown. Orange Memories Program Co-ordination Morgan Dinsmore, Orange Memories Treasurer Amanda Bors, Orange Memories Administrator Michele A. Schmidt.

**ABSENT:** Member Blair Wingert, Robert Gardner.

**CALL TO ORDER:**

Chairman Jadwiga Dolega-Cieszkowski called the meeting to order at 12:00 noon.

**AGENDA:**

001/22 **Hay:** That the agenda be accepted as amended and circulated.  
Carried.

**MINUTES:**

002/22 **Brown:** That the minutes of the regular meeting of the Orange Memories Board held on December 8, 2021 be accepted as presented and circulated.  
Carried.

**FINANCIAL REPORTS:**

003/22 **Paquette:** That the Orange Memories Statement of Financial Activities for the month ending December 2021 be accepted as presented and circulated.  
Carried.

004/22 **Hay:** That the Orange Memories Bank Reconciliation for the month ending December 2021 be accepted as presented and circulated.  
Carried.

**ACCOUNTS:**

005/22 **Brown:** That the general accounts from cheque #538 to #558 and the online payment, in the amount of \$44,751.58 are hereby approved, as attached to these minutes.  
Carried.

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006/22      **Paquette:**                      That payroll accounts regarding pay period #25, #26 and #27 (2021) in the amount of \$56,767.33 are hereby approved, as attached to these minutes.  

Carried.

**MANAGER REPORT:**

007/22      **Dolega-Cieszkowski:** That we hereby acknowledge receipt of Morgan Dinsmore, Orange Memories Acting Manager December 2021 Manager’s report and that this report shall be filed.  

Carried.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**COVID-19 VACCINATION POLICY:**

008/22      **Paquette:**                      That we hereby table the Orange Memories COVID-19 Vaccination Policy No. 2021-R-20 to the February 9, 2022 Board meeting.  

Carried.

**ORANGE BOARD MEMBER RESIGNATION:**

009/22      **Dolega-Cieszkowski:** That we accept Board Member Blair Wingert resignation, with regret, effective January 31, 2022.  

Carried.

**ORANGE MEMORIES – MANAGER MEDICAL LEAVE:**

010/22      **Hay:**                                      That we hereby acknowledge receipt of Nadine Olson, Manager Medical leave notification effective January 15, 2022.  

Carried.

**ORANGE MEMORIES – INTERM MANAGER:**

011/22      **Clark:**                                      That we hereby appoint Morgan Dinsmore as Orange Memories Interim Manager effective January 15, 2022;  
and;  
Furthermore; that we hereby move Morgan Dinsmore to the Orange Memories Manger 2022 Step 1 Salary effective January 15, 2022.  

Carried.

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**ADJOURNMENT:**

012/22

**Clark:** That we hereby adjourn. Time of adjournment 12:47 p.m.  
Carried.

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Chairman

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Secretary/Administrator