

Administration Committee Meeting – April 10, 2023

PRESENT: Chairman Roxan Foursha, Mayor Trevor Hay, Councillors Greg Carlson, Janet Coffey-Olson, Jadwiga Dolega-Cieszkowski and CAO Darcy Olson.

ABSENT:

1. Called to Order: Chairman Foursha called the meeting to order at 7:00 p.m.
2. In-Camera (Closed Session): None.
3. Conflict of Interest: None noted
4. Minutes:
Committee reviewed the Administration Committee minutes of March 13, 2023.
5. Financial Statement:
Committee reviewed the Town of Rosetown Financial Statement for March 2023.
6. Administration Report:
Committee reviewed the Administration Report for March 2023.
7. Mileage Rates:
The Provincial Government had increased the mileage rate paid for necessary use of personal vehicles. The new rate is 55.48 cents/kilometre. In the past the Town of Rosetown's rates were set to match that of the Provincial Government. Discussion on the fairness of the Provincial rates ensued.

A-23-006 Recommendation: That the Town of Rosetown mileage rate for necessary use of personal vehicles be set at 55.48 cents/kilometre.

8. Targeted Sector Support Initiative:
CAO updated the Committee on a new grant opportunity. The new grant is a cost shared grant undertaken by two or more Saskatchewan communities which lead to:
 - Improved inter-community relationships and regional co-operation
 - Enhanced governance
 - Increased administrative capacity
 - Assistance for municipal transitions
9. Rosetown Chamber of Commerce 2023 Membership:
The Committee was informed that the 2023 membership in the Rosetown Chamber of Commerce was due for renewal at a price of \$180.00.

A-23-007 Recommendation: That the Town of Rosetown purchase a 2023 membership in the Rosetown Chamber of Commerce for a cost of \$180.00.

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10. Mobile Home Fees:

CAO circulated a draft letter, addressed to the owners of the mobile homes in the mobile home park, informing them of the Town's decision to discontinue the taxation model for mobile homes and re-institute the mobile home fee model. The letter had been previously sent to Wheatland Regional Centre/Modular Developments Ltd. for their consultation and input. The Committee directed the CAO to send the letter and to have the Mobile Home Fee Bylaw placed on the April Council Agenda for Council's consideration.

11. Adjournment: Mayor Hay adjourned the meeting at 7:15 p.m.

Roxan Foursha, Chairman

Darcy Olson, CAO