

AGENDA FOR THE TOWN OF ROSETOWN

Recreation Committee Meeting

Monday, June 10, 2019

at 12:00 noon

to be held in the Town of Rosetown Council Chambers at Rosetown, Saskatchewan

- | | | |
|------------|-----|--|
| 12:00 p.m. | 1. | Call to Order |
| 12:01 p.m. | 2. | Action Items. |
| 12:04 p.m. | 3. | Pecuniary Interest – Committee members to note any pecuniary interest that may be on the agenda. |
| 12:05 p.m. | 4. | Minutes & Reports:
- Recreation Committee Minutes – May 13, 2019. |
| 12:10 p.m. | 5. | Parks & Recreation Department Report – May, 2018. |
| 12:15 p.m. | 6. | Financial Statements – May, 2019. |
| 12:30 p.m. | 7. | RMAA – selling advertising on cross ice boards. |
| 12:35 p.m. | 8. | Community Grant (SK Lotteries) – Grant Disbursements. |
| 12:40 p.m. | 9. | Gasper Family Foundation Spray Park – Supply & Installation of services. |
| 12:45 p.m. | 10. | Rosetown Library Board – Appointment. |
| 12:50 p.m. | 11. | Other. |
| 12:55 p.m. | 12. | Adjourn. |

2019 Action Items

Meeting Date	Action Item	Employee / Department	Notes	Completed
March 27, 2018	Civic Centre - Sewer Lines	Recreation/PW	Dec-18	
March 27, 2018	Civic Centre - Downspouts	Recreation		
March 27, 2018	Civic Centre Sidewalk Shaving	Recreation/PW		
October 1, 2018	Council Tour Arena	Council	January 21, 2019 at 6:15 p.m.	Completed
January 31, 2019	Council Tour Pool	Council	Tuesday, May 21 at 6:00 p.m.	completed
January 31, 2019	Council Tour - Wells	Council		Jun-19
February 11, 2019	Council Tour - Transfer Station	Council	April 30, 2019 at 3:00 p.m.	Completed
Business Plan	Council & Staff Meeting	Administration	in Sept./Oct./Nov. - need to pick a day	

Recreation Committee Meeting – May 13, 2019

Present: Chairman Trevor Hay, Councillor Blair Wingert, Ryan Wickett, Recreation Director Kelli Emmons and CAO Michele A. Schmidt.

Absent: Deputy Mayor Rome Molsberry.

Vacancy: Mayor seat.

Called to order: Chairman Hay called the meeting to order at 11:58 p.m.

1. Action Items: Action Items were reviewed.
2. Pecuniary Interest – Councillor Ryan Wickett indicated a pecuniary interest in the Rosetown Tent, at this time.
3. Minutes:
Recreation Committee Minutes of April 8, 2019 – Minutes were reviewed.
No Business Arising.
4. Parks & Recreation Department Report:
Recreation Director report for April 2019 was reviewed by the Committee.
Business Arising: No Business Arising.

5. Delegation – Friends of the Kinsmen Arena:

Rick McKeil and Rick Ironside, members of the Friends of the Kinsmen Arena entered the Council Chambers at 12:08 p.m.

Mr. McKeil and Mr. Ironside presented the Friends of the Kinsmen Arena – proposal with the Recreation Committee.

Mr. McKeil and Mr. Ironside left the Council Chambers at 12:30 p.m.

Recommendations:

- a. That we hereby recommend that we establish a Friends of the Kinsmen Arena Committee, with the understanding that the Town of Rosetown shall have two (2) representation. 1 member of the Recreation Committee and the Recreation Director.
 - b. That we hereby recommend that Kelli Emmons, Recreation Director gather the necessary information to be included in the Bylaw to establish the Friends of the Kinsmen Arena Committee.
6. Financials – The committee reviewed the financials for April 2019.
No Business Arising.

Recreation Committee Meeting – May 13, 2019

7. SK Parks & Recreation Association – Proclamation – June as Recreation & Parks Month:

Recommendations:

That we hereby recommend that the Town of Rosetown declare June a Recreation & Parks month.

8. RMAA – selling advertising on cross ice boards:

Recommendations:

That we hereby recommend that Kelli Emmons, Recreation Director contact the RMAA to get clarification regarding advertising on the cross-ice boards and bring this information to the next Recreation Committee meeting.

Councillor Ryan Wickett declared a pecuniary interest in the next item of business and left the Council Chambers at 12:47 p.m.

9. Rosetown Tent:

Recommendations:

That we hereby recommend that the Town of Rosetown donate the large Town of Rosetown tent to the Rosetown Golf Course, effective October 1, 2019, as is;
and;

Furthermore; that if the Town of Rosetown requires the use of the tent the Town of Rosetown, if available, shall be granted the use of the tent at no charge.

Councillor Ryan Wickett returned to the Council Chambers at 12:51 p.m.

10. 2019 Western Canada Summer Games – Contribution/Volunteers:

Recommendations:

That we hereby recommend that we place an advertisement on the Town of Rosetown Facebook that the City of Swift Current are looking for volunteers for the 2019 Western Canada Summer Games.

11. Gasper Family Splash Park:

Recommendations:

- a. That we hereby approve of the design regarding the Gasper Family Splash Park, as submitted, which will be developed in the Knight of Columbus Park.
- b. That we hereby recommend that we monitor the water usage at the Gasper Family Splash Park for 2019 and that the water restrictions shall not apply, at this time, to the Gasper Family Splash Park.

12. Rosetown Skating Club - Concerns:

Recommendations:

- a. That we hereby recommend that we continue to improve the operations of the AGT Centre.

Recreation Committee Meeting – May 13, 2019

13. Season Staff:

Recommendations:

That we hereby recommend that the following seasonal staff be appointed effective May 6, 2019 to August 31, 2019, in accordance with the Town of Rosetown 2019 Salary Grid:

Pool Manager, Renae Wenzel

Assistant Pool Manager, Kailyn Jensen

Pool Shift Supervisors: Josh Piermantier, Connor Robertson, Georgia Bradley

Pool Senior Guards: Kelli McGonigal, Meagan Wenzel, Kori McGonigal

Pool Junior Guards: Nick Piermantier

Pool Shadow Guards: Luc Chapentier, Brynn Deobald, Logan Smith, Erica Mourre

RCYP Program Coordinators: Naomi Hanna & Brenna Dolan

Tourism Booth Managers: Curtis Decker, Colton Kidd

Tourism Booth Operators: Amanda Tischler, William Welter

Parks & Recreation Maintenance: Jayden Clarke, John Robson

14. Adjournment: Chairman Hay adjourned the meeting at 1:05 p.m.

Trevor Hay, Chairman

Michele A. Schmidt, CAO



Parks & Recreation

Parks & Recreation Department Report –
Recreation Committee Meeting
May 14th, 2019 – 12:00pm
Reporting period from April 1st – 30th

Facilities:

- 1. Cemetery:** The staff have been busy at the cemetery filing plots that sunk over the winter. They have also started to cut and whipper snipper. The cemetery clean-up was on May 28th. There were several staff and councilors that attended to help with the clean-up. The tree trimmers are planning on being here in July to trim and remove any trees that are dead or need maintenance.
- 2. Parks:** The staff have been out cutting and whipper snipping at the park. The irrigation has been turned on at Lovette Park and Kinsmen Park. We are working on getting some of the leaks fixed. We had our summer students start. 2 of the students come in afterschool and we also had some of the lifeguards work in the parks to start the month off. All of the flowers were planted and placed in various locations. The new pots were placed on Main Street and planted as well. Don has started to spray in several parks and green spaces.
- 3. Rosetown Leisure Aquatic Centre:** The pool managers started on May 6th. They spend the beginning of their time getting all of the administrative aspects done – setting lessons, planning events and scheduling. They painted the pool and helped with several other things around the pool. The sun shade was installed at the pool near the end of May. We had an inspection on May 30th. Everything was good with the pool and the pool passed inspection. We had an issue with the circulation pump on the hot tub so that inspection was delayed. Through the inspection the Health Inspectors asked us to replace our rescue hook as it is not the right length. There were several other things that they have asked us to work on in the inspection. I attended the swimming registration night and had one individual ask about the different fees for local vs. non-local. We have also had several individuals ask when they have come into the town office or have called inquiring about the price difference.
- 4. RCYP Fun Squad:** The staff started on May 6th. They have got the schedule all planned for the summer and have been busy helping around the parks and recreation area doing different tasks.
- 5. AGT Centre:** The bleachers have been painted by the correction guys from Saskatoon. We need to do a few touch ups. They also painted the back hallway.
- 6. Sports Ground:** We have been working on ball diamonds. We have had a few leaks out in the diamonds and are working on them daily either cutting grass, whipper snipping or dragging the diamonds. They have been busy as there are several more minor ball diamonds.
- 7. Urban Forestry:** The trees have arrived and will be planted in the next week or so.
- 8. Civic Centre/Elks Hall –** Both facilities have been busy. The mouse problems seems to have got better at the Civic Centre.
- 9. Tourism –**Staff Started on May 6th and they have everything up and ready to go and have been fairly busy. Hugh and Sandra Lees and Cindy Mullis helped with planting the flowers at the Tourism Centre.

Grants/Funding/Other:

- Several of our staff attended some safety training throughout the month of May
- One staff member attended the ball diamond maintenance course.
- We received a grant from SPRA for Leadership. It will help cover the cost of our staff attending the Symposium in Humboldt.
- We received funding for June is Recreation and Parks Month.

TOWN of ROSETOWN
Recreation Revenue and Expense Report
For the Period Ending May 31, 2019

	Year to Date	Annual Budget	Budget Remaining	YTD (LY)
Recreation Revenue				
480-130-100 - Community Grant Program		25,000.00	(25,000.00)	751.00
450-355-100 - Recreation Dept. Grant		10,000.00	(10,000.00)	
450-420-100 - Conditional - Local - Regional Rec.				90,000.00
420-520-800 - F&C - Rec Operation Mania (Self Help)	4,285.66	1,000.00	3,285.66	629.14
Total Revenue:	4,285.66	36,000.00	(31,714.34)	91,380.14
Expenses				
540-210-101 - EH -Mosquito Control		6,000.00	6,000.00	49.08
570-110-110 - R&C - Rec. Administration salaries	28,744.21	67,952.00	39,207.79	24,743.50
570-110-180 - R&C - Parks & Blvd. Salaries	21,117.88	110,000.00	88,882.12	17,166.70
570-110-190 - R&C - Rec. Playground Program Salaries	1,952.14	16,000.00	14,047.86	1,765.96
570-120-110 - R&C - Rec. Benefits	19,207.16	65,000.00	45,792.84	21,624.49
570-120-180 - R&C - Rec. Dept. Workers Comp.	5,586.16	6,000.00	413.84	1,908.40
570-120-185 - R&C - Benefits - Tourism		550.00	550.00	144.74
570-120-190 - R&C - Rec. Employees Appreciation	576.95	2,000.00	1,423.05	491.08
570-200-170 - R&C - Recreation Advertising	1,356.60	1,500.00	143.40	813.39
570-220-100 - R&C - Training, travel, meals	2,809.44	7,000.00	4,190.56	1,533.38
570-240-100 - R&C - Cont. - Memberships/Subscriptions	135.00	450.00	315.00	115.00
570-260-110 - R&C - Insurance/Vehicle Reg.	1,895.29	4,500.00	2,604.71	1,687.33
570-310-170 - R&C - Tennis Court Power	153.58	700.00	546.42	217.78
570-310-175 - R&C - Rose Garden Light	168.71	650.00	481.29	166.74
570-330-100 - R&C - Rec. Administration Telephone	308.25	1,000.00	691.75	263.20
570-410-100 - R&C - Office Supplies		1,000.00	1,000.00	
570-420-100 - R&C - Equipment Maintenance	5,518.66	15,000.00	9,481.34	1,215.40
570-420-105 - R&C - Rec - Fuel & Oil	529.91	6,800.00	6,270.09	446.93
570-420-145 - R&C - Recreation Programs		500.00	500.00	98.43
570-420-160 - R&C - Parks & Boulevards supplies	3,306.80	35,000.00	31,693.20	4,216.15
570-430-170 - R&C - Safety Equipment	1,252.40	4,000.00	2,747.60	621.44
570-430-190 - R&C - Small Tools & Equipment	63.92	10,500.00	10,436.08	115.94
570-500-110 - R&C - TIP Grant and Contributions		25,000.00	25,000.00	4,923.22
570-500-140 - R&C - Rosetown Tourism	3,486.82		(3,486.82)	
570-500-120 - R&C - Grants - Parks (Golf Course)		5,000.00	5,000.00	
Total Expenses:	98,169.88	392,102.00	293,932.12	84,328.28
Saskcan Arena Revenue				
420-500-110 - F&C - Skating Rink R.M.A.A.	35,839.99	75,000.00	(39,160.01)	34,135.22
420-500-120 - F&C - Figure Skating	10,107.37	15,000.00	(4,892.63)	9,728.01
420-500-130 - F&C - Rink Hockey Rentals	15,987.54	13,000.00	2,987.54	13,877.24
420-500-140 - F&C - Rink Arena Rentals	825.00	2,000.00	(1,175.00)	550.00
420-500-150 - F&C - Rink Concession	2,280.00	4,900.00	(2,620.00)	2,400.00
420-500-155 - F&C - Rink Advertising & Sponsorship	15,600.00	15,600.00		15,600.00
420-500-156 - F&C - Olympia Advertising		2,800.00	(2,800.00)	
420-500-160 - F&C - Rink Miscellaneous Revenue	360.00	1,000.00	(640.00)	518.60
420-500-165 - Arena Signage	1,350.00	8,600.00	(7,250.00)	1,627.50
420-500-170 - Dressing Room Sponsorship		12,000.00	(12,000.00)	6,000.00
Total Revenue:	82,349.90	149,900.00	(67,550.10)	84,436.57
Expenses				
570-210-100 - R&C - Rink Prof/Contractual Services	1,824.26	23,500.00	21,675.74	43,667.06

TOWN of ROSETOWN
Recreation Revenue and Expense Report
For the Period Ending May 31, 2019

	Year to Date	Annual Budget	Budget Remaining	YTD (LY)
570-110-120 - R&C - Salaries - Skating Rink	51,216.18	90,000.00	38,783.82	63,819.85
570-230-110 - R&C - Rink Insurance	23,010.00	24,000.00	990.00	22,046.78
570-300-110 - R&C - Skating Rink Energy	18,443.59	29,000.00	10,556.41	17,993.27
570-310-110 - R&C - Skating Rink Power	9,729.77	24,000.00	14,270.23	11,037.56
570-310-115 - R&C - Ice Plant Power	10,812.34	26,000.00	15,187.66	11,122.97
570-330-110 - R&C - Utility - Telephone - Skating Rink	776.60	4,300.00	3,523.40	1,254.91
570-430-110 - R&C - Skating Rink Maint. & supplies	9,515.64	30,000.00	20,484.36	24,803.48
Total Expenses:	125,328.38	250,800.00	125,471.62	195,745.88

Rosetown Aquatic Centre

Revenue

420-500-310 - F&C - Swimming Pool Season Tickets	748.00	6,500.00	(5,752.00)	945.00
420-500-320 - F&C - Swimming Pool Single Admission	768.75	14,000.00	(13,231.25)	215.00
420-500-330 - F&C - Swimming Pool Lesson Registration	8,587.00	25,000.00	(16,413.00)	14,127.00
420-500-340 - F&C - Swimming Pool - Miscellaneous		1,500.00	(1,500.00)	768.75
Total Revenue:	10,103.75	47,000.00	(36,896.25)	16,055.75

Expenses

570-110-130 - R&C - Salaries - Swimming Pool	5,360.37	65,000.00	59,639.63	3,761.49
570-210-110 - R&C - Pool Prof/Contractual Services		15,000.00	15,000.00	
570-230-120 - R&C - Pool Insurance	3,982.00	3,800.00	(182.00)	3,349.62
570-300-130 - R&C - Swimming Pool Energy		7,000.00	7,000.00	
570-310-130 - R&C - Swimming Pool Power	1,846.51	9,000.00	7,153.49	1,895.63
570-330-130 - R&C - Swim Pool Phone	53.34	350.00	296.66	53.21
570-420-130 - R&C - Swimming Pool Chemicals	3,487.80	5,000.00	1,512.20	
570-420-131 - R&C - Swimming Pool Program supplies	100.50	3,000.00	2,899.50	
570-430-130 - R&C - Swimming Pool maint. & supplies	825.10	10,000.00	9,174.90	2,376.69
Total Expenses:	15,655.62	118,150.00	102,494.38	11,436.64

Library

Revenue

420-300-100 - F&C - Rentals - Building/Room/Land	20,220.00	1,650.00	18,570.00	3,000.00
450-350-110 - Library Grant	3,200.00	10,500.00	(7,300.00)	3,200.00
420-530-100 - F&C - Library/Museum	2,111.50	4,000.00	(1,888.50)	2,533.80
Total Revenue:	25,531.50	16,150.00	9,381.50	8,733.80

Expenses

570-110-160 - R&C - Library Salaries	12,325.94	32,000.00	19,674.06	13,024.78
570-110-161 - R&C - Library Maintenance Salaries	26.06		(26.06)	333.24
570-110-162 - R&C - Library Janitor Salaries		3,000.00	3,000.00	
570-110-165 - R&C - Archive Salaries	2,716.47	8,750.00	6,033.53	2,707.51
570-110-166 - R&C - Archive & Library benefits	2,945.88	8,500.00	5,554.12	2,809.33
570-230-160 - R&C - Library Insurance	2,597.00	2,500.00	(97.00)	2,446.23
570-290-100 - R&C - Cont. - Library Requisition	10,122.63	21,000.00	10,877.37	10,000.08
570-300-160 - R&C - Library Energy	1,559.38	3,000.00	1,440.62	2,157.97
570-310-160 - R&C - Library Power	1,620.65	3,800.00	2,179.35	1,552.03
570-430-160 - R&C - Library Maint. & Janitorial supply	718.95	4,500.00	3,781.05	1,169.68
570-420-165 - R&C - Archive Expenses		500.00	500.00	
Total Expenses:	34,632.96	87,550.00	52,917.04	36,200.85

Cemetery

TOWN of ROSETOWN
Recreation Revenue and Expense Report
For the Period Ending May 31, 2019

	Year to Date	Annual Budget	Budget Remaining	YTD (LY)
Revenue				
480-150-130 - Cemetery Donations	1,501.00		1,501.00	1,737.00
420-600-100 - F&C - Cemetery Fees	4,396.90	10,000.00	(5,603.10)	5,265.00
420-600-110 - F&C - Columbarium	2,400.00	2,100.00	300.00	2,100.00
Total Revenue:	8,297.90	12,100.00	(3,802.10)	9,102.00
Expenses				
550-110-115 - H&W - cemetery salaries (REC)	736.55	3,000.00	2,263.45	514.68
550-400-110 - H&W - Maint. - Cemetery Supplies		1,000.00	1,000.00	
Total Expenses:	736.55	4,000.00	3,263.45	514.68
Festival Tent				
Revenue				
420-530-300 - F&C - Festival Tent Rental	750.00	2,000.00	(1,250.00)	
Total Revenue:	750.00	2,000.00	(1,250.00)	0.00
Expenses				
570-430-150 - R&C - Festival Tent Supplies		500.00	500.00	
Total Expenses:	0.00	500.00	500.00	0.00
Sports Grounds				
Revenue				
480-150-180 - Sports Grounds Donations	1,926.00		1,926.00	2,170.00
Total Revenue:	1,926.00	0.00	1,926.00	2,170.00
Expenses				
570-110-170 - R&C - Sports & Playground Salaries				468.52
570-230-125 - R&C - Sports & Playground Insurance	1,260.00	1,800.00	540.00	722.43
570-310-140 - R&C - Sports & Playground Power	141.10	1,000.00	858.90	389.61
570-420-140 - R&C - Sports & Playground supplies	3,711.93	9,000.00	5,288.07	38.13
570-420-142 - R&C - Bld. Mtce Supplies - Civic Centre	112.08	20,000.00	19,887.92	
570-420-143 - R&C - Bld. Mtce. Supplies - Elks Hall	3,524.50	4,500.00	975.50	
570-420-145 - R&C - Recreation Programs		500.00	500.00	98.43
Total Expenses:	8,749.61	36,800.00	28,050.39	1,717.12
Walking Trail				
Revenue				
480-150-135 - Rosetown Walking Trail				535.00
Total Revenue:	0.00	0.00	0.00	535.00
Civic Centre & Elks Hall				
Revenue				
420-500-400 - F&C - Rec Centre Fees- Civic Centre Rent	49,026.12	100,000.00	(50,973.88)	
420-500-401 - F&C - Rec. Fees - Elks Hall Rentals	9,808.71	19,000.00	(9,191.29)	
480-150-101 - Civic Centre Donations	1,511.00		1,511.00	
Total Revenue:	60,345.83	119,000.00	(58,654.17)	0.00
Expenses				
570-230-161 - R&C - Contr. - Insurance Civic Centre	5,744.00	5,750.00	6.00	

TOWN of ROSETOWN
Recreation Revenue and Expense Report
For the Period Ending May 31, 2019

	Year to Date	Annual Budget	Budget Remaining	YTD (LY)
570-230-162 - R&C - Cont. - Insurance Elks Hall	1,480.00	1,500.00	20.00	
570-230-163 - R&C - Cont. - Auditor Fees Civic Centre	1,351.50	1,500.00	148.50	
570-270-101 - R&C - Cont. Mtce. - Civic Centre	11,436.28	35,000.00	23,563.72	
570-270-102 - R&C - Cont. Mtce. - Elks Hall	2,200.00	6,000.00	3,800.00	
570-270-103 - R&C - Cont. Repairs - Civic Centre	1,460.69	7,000.00	5,539.31	
570-270-104 - R&C - Cont. Repair - Elks Hall	965.99	7,000.00	6,034.01	
570-330-150 - R&C - Utility - Civic Centre	11,478.22	38,500.00	27,021.78	
570-330-151 - R&C - Utilities Elks Hall	2,430.91	6,000.00	3,569.09	
570-420-142 - R&C - Bld. Mtce Supplies - Civic Centre	112.08	20,000.00	19,887.92	
570-420-143 - R&C - Bld. Mtce. Supplies - Elks Hall	3,524.50	4,500.00	975.50	
Total Expenses:	42,184.17	132,750.00	90,565.83	0.00

Town of Rosetown

Report Date

2019-05-28 10:54 AM

For the Period Ending May 31, 2019

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	Year to Date	Annual Budget	Budget Remaining	YTD (LY)
Revenue				
420-520-801 - F&C - Tourism Revenue				161.00
425-100-100 - F&C - Tourism Advertising	8,018.93	12,200.00	(4,181.07)	156.00
425-100-101 - F&C - Tourism Sale of Supplies	4,338.28	16,000.00	(11,661.72)	
425-100-102 - F&C - Tourism Fundraiser		3,500.00	(3,500.00)	
425-100-103 - F&C - Tourism Misc.				3,138.00
450-230-101 - Conditional - Federal - Student Tourism	100.00	5,000.00	(4,900.00)	
Total Revenue:	12,457.21	36,700.00	(24,242.79)	3,455.00
Expenses				
570-110-191 - R&C - Salaries - Tourism		13,000.00	13,000.00	3,521.53
570-120-185 - R&C - Benefits - Tourism		550.00	550.00	144.74
575-100-100 - R&C - Tourism Travel/Training		250.00	250.00	
575-100-101 - R&C - Tourism Lease/Rent		2,310.00	2,310.00	
575-100-102 - R&C - Tourism Utilities	636.06	2,000.00	1,363.94	531.10
575-100-103 - R&C - Tourism Building Mtce.	2,699.50	5,000.00	2,300.50	
575-100-104 - R&C - Tourism Advertising	3,969.51	15,700.00	11,730.49	245.63
575-100-105 - R&C - Tourism Supplies (Ice Cream etc.)	280.20	8,000.00	7,719.80	250.08
575-100-107 - R&C - Tourism Office Supplies & Stat.	336.86	350.00	13.14	290.42
575-100-108 - R&C - Tourism Misc.		200.00	200.00	15.00
Total Expenses:	7,922.13	47,360.00	39,437.87	4,998.50
Surplus/Deficit	4,535.08	(10,660.00)	15,195.08	(1,543.50)

Kelli Emmons

From: "Nikki" <myhayday@sasktel.net>
Date: May 15, 2019 3:35 PM
To: "Kelli Emmons" <rosetownrecreation@sasktel.net>
Subject: Re: Cross Ice Boards

I asked a few questions last night regarding the cross ice board advertising. The goal is that the RMAA will be trying to approach businesses... etc that don't advertise with the town in the facility already. We are not wanting this to take away any of the towns advertising dollars. Again we don't really have the specifics without approval to go forward, but would definitely put together a plan if it was approved for us to do.

Thanks for your help Kelli

Nikki Deobald-Churchman

On May 13, 2019, at 1:46 PM, Kelli Emmons <rosetownrecreation@sasktel.net> wrote:

I don't necessarily think one way is better than the other, there was some concern from some of the committee that if it is yearly it may affect the advertising sponsorship that we get. If you can ask at your meeting and let me know that would be great.

Thanks,
Kelli

From: Nikki
Sent: Monday, May 13, 2019 1:43 PM
To: Kelli Emmons
Subject: Re: Cross Ice Boards

I will ask a few more questions to be sure. It was just a suggestion at our last meeting, and I knew we would have to go through you first, so I just sent a general email to even see if it was an option. I will ask at our meeting tomorrow night and see how they see it happening.

Is one way better than another?

Nikki Deobald-Churchman

On May 13, 2019, at 1:34 PM, Kelli Emmons <rosetownrecreation@sasktel.net> wrote:

Hi Nikki,

We had a question about the cross ice boards. The advertising you would like to put on them is it going to be a one time fee for advertisers or will it be a yearly fee that you will collect?

The committee is discussing allowing you guys to put ads on the boards and just wanted some clarification.

Kelli Emmons

From: "Nikki" <myhayday@sasktel.net>
Date: May 22, 2019 10:23 AM
To: <rosetownrecreation@sasktel.net>
Cc: "Ellis Watson" <watty_83@hotmail.com>
Subject: Board advertising

I talked with a couple of the guys from the board, and this is what we are kind of thinking. 4x 10 signs At 100.00 per year on either 3 year or 5 year terms. We would have room for 14 I believe but would have to verify that number.

The board wants the Town and Rec board to know that were are not trying to deplete any of the advertising that you have from businesses now. If this option is declined, and you have any suggestions as to what the Town would accept please let us know so we can look at those options.

Nikki Deobald-Churchman



Rec Committee- Rosetown

The RMAA is requesting your consideration to the following.

We the RMAA are looking at the possibility of selling advertising on the cross ice boards we have purchased for our Novice and Initiation age groups. This equipment came at a substantial cost to the RMAA, and because it is only used by selected age groups, it poses a challenge for us as to how some of the cost can be recovered. The boards are part of Hockey Canada mandated rules that all associations are required to follow. With the increase in ice fees for the upcoming season, we are in definite need of some supplementary funds. We are in the very early planning stages of what this might look like. We wanted to propose the idea to you as the Rec Board to see if it is a possible option.

We understand that it is the Town's facility as far as advertising goes, and that the Town itself is also using advertising in and around the arena as part of fundraising efforts. The RMAA does not feel that the Town of Rosetown's advertising on boards, and ice machine etc. will not be affected in a negative way by any of the advertising on this equipment. Our prediction of it is it will offer some smaller businesses etc. another affordable way to reach people in our community.

Thank You for your consideration in this matter, and if it is something the Town is interested in letting us move forward on, we would be more than happy to do up a plan etc. on how the advertising would be put into motion.

If you have any questions please contact Kevin Clark at 306-831-6120 as he is the board member spear heading this project, or myself at 306-831-9991 and either of us will be happy to take your questions or concerns forward.

Thank You for your consideration,

Nikki Deobald-Churchman

RMAA- Secretary/Treasurer

**Town of Rosetown Parks & Recreation Department
Rosetown Sports Centre: Advertising Policy – Signage (April 2017)**

The *Rosetown Sports Centre: Advertising Policy – Signage* pertains to the advertising signage on the arena boards and on the south wall of the Rosetown Sports Centre located at 901 Highway 4 North in Rosetown, SK.

Size and Location of Signage:

- Arena board signage will be placed along the ice surface in the spaces provided; must be made of styrene and be 3' x 8' in size
- South wall signage will be placed along the back wall of the arena on either side of the Canadian Flag; must be 4' x 8' in size and made of: ½ " Creson plywood 3mm Dibond

Sign Production and Care:

- The sign will be designed and produced at the cost of the advertiser
- Any changes to the original sign will be the responsibility of the advertiser
- Arena board signs must be designed with a white background; south wall signage can be designed with any color background
- The Town of Rosetown will be responsible for the maintenance of the sign throughout the course of the advertising agreement
- The Town of Rosetown reserves the right to approve all signage; liquor, beer, tobacco advertising will not be accepted

Advertising Detail and Costs:

- Arena Signage advertising is on a yearly basis using the operation cycle of the arena (October 1st to March 31st); with billing to be done by October 31st of each year
- Payment is due within 60 days of billing date; if payment is not received the sign will be removed and the area will be open for a new advertiser
- Arena board signage is at a rate of: \$250.00/year
- South wall signage is at a rate of: \$200.00/year
- By September 1st of each year, existing advertisers will be contacted and will have first option to renew the advertising
- In the event that an advertiser starts to advertise in a month other than October, a rate for the remainder of the year will be determined between the advertiser and the Town of Rosetown
- If the advertising is terminated at any time, the sign becomes the property of the advertiser
- Payment may be made in cash or cheque to the Town of Rosetown

To advertise at the Rosetown Sports Centre contact:

Town of Rosetown Parks & Recreation Department
Box 398 Rosetown, SK. S0L 2V0
(p) 306-882-2050 (f) 306-882-3166
(email) rosetownrecreation@sasktel.net

Organization	Grant #	Description	Recommendation	Follow-Up
Communities in Bloom	19-01	Dirt, flowers, fertilizer	2000.00	
Co-ed Volleyball	19-02	Volleyball for 16+, Rent and volleyballs	500.00	
Rosetown 5-Pin Bowling Association	19-03	Learn to Bowl Program for grade 5 & 6	1000.00	
Rosetown Angels Senior Baseball Team	19-04	Diamond 5 irrigation & sod	1250.00	
Rosetown Community Theatre	19-05	Rent, scripts, office supplies	750.00	
Rosetown Community Youth Project	19-06	Youth programming for the summer	2500.00	
Rosetown & District Arts Council	19-07	Fall & spring art classes for adults and youth	1000.00	
Rosetown & District Museum	19-08	Flags for in front of museum, museum days entertainment,	1000.00	
Rosetown & District Music Festival	19-09	Rent, adjudicators, programs, piano expenses	500.00	
Rosetown & District Scout Association	19-10	Registration, camp fees, supplies	1000.00	
Rosetown Elkette Skating Club	19-11	Ice fees, coaching, advertising	2000.00	
Rosetown Golf Course	19-12	Installing a practice green	1000.00	
Rosetown Gun Club	19-13	Clays, shells, site rental	500.00	
Rosetown Gymnastics Club	19-14	Rent	1500.00	
Rosetown Leisure Aquatic Centre	19-15	Passes for low income youth and families	1000.00	
Rosetown Long Term Care (RoseVilla)	19-16	Renting the wheels for wheels bus	450.00	
Rosetown Royals Speed Swim Club	19-17	Clocks, training equipment	1000.00	
Rosetown Soccer Association	19-18	Uniforms (for the program)	900.00	
Rosetown Tourism Centre	19-19	PT wages	2063.00	
Rosetown Youth Drop-In Centre	19-20	Rent & program supplies	2000.00	
Wheatland Regional Centre	19-21	Swimming, mileage and movies	250.00	
WRC Special Sports	19-22	Bowling & swimming	1000.00	

Total: 25, 163.00

Michele Schmidt

From: Kelli Emmons <rosetownrecreation@sasktel.net>
Sent: May 29, 2019 9:04 AM
To: Michele Schmidt
Subject: Fw: Splash Park

Michele,

Please see the request below for the Gasper Family Foundation Spray Park.

Kelli

-----Original Message-----

From: Danielle Pearce
Sent: Tuesday, May 28, 2019 5:37 PM
To: rosetownrecreation@sasktel.net
Subject: Splash Park

Hi Kelli,

Gasper Family Foundation would like to request to have the Town of Rosetown dig in the water and sewer service to location on site for the Gasper Family Splash Park, including labour and materials. Construction for the splash park is to begin around June 15, 2019 so we would like this work completed prior to then.

If you require any additional information, please let me know.

Thanks!

Danielle Pearce