

**AGENDA FOR THE TOWN OF ROSETOWN**

**Administration Committee Meeting**

**Wednesday, October 13, 2021 at 7:00 p.m.**

1. Call to Order.
2. Action Items.
3. Pecuniary Interest – Committee members to note any pecuniary interest that may be on the agenda.
4. Minutes: Administration – September 13, 2021.
5. Financial Statement – September 2021.
6. Administration Report – September 2021.
7. Amanda Bors, CAA – return to work.
8. Angelika Walker – Casual – to complete projects.
9. Veterans’ Week – November 5 – 11, 2021 Declaration.
10. Saskatchewan Multicultural Week – November 20 – 28, 2021 Declaration.
11. Jubilee Cres. Local Improvement – Project Cost Overage.
12. Town of Rosetown – Holiday Hours – Town Office and Landfill.
13. Homestead Aerial – 1962 Aerial Photos.
14. Estate of Olive Quinney - \$33,241.30.
15. Rosetown & District Primary Health Clinic – Staffing positions.
16. Rosetown & District Primary Health Clinic – additional equipment & furniture required.
14. Town of Rosetown – Proof of Vaccination.
15. In Camera (Closed Session):
  - That in accordance with the Town of Rosetown Council Procedure Bylaw No. 856-21, Section 12 Closed Session, s.120 of *The Municipalities Act* and ss. 15(1)(b)(ii), 16(1)(a), 16(1)(b), 16(1)(c), 16(1)(d) and 28(1) of *The Local Authority Freedom of Information and Protection of Privacy Act*:
    - HR
    - Council Privacy
16. Adjournment.

# Administration Committee Meeting – September 13, 2021

PRESENT: Chairman Blair Wingert, Mayor Trevor Hay, Councillor Roxan Foursha, Jadwiga Dolega-Cieszkowski, Greg Carlson, Dale Arsenault and CAO Michele Schmidt.

ABSENT:

Called to Order: Chairman Wingert called the meeting to order at 6:50 p.m.

1. Action Items: Action Items were reviewed.
2. Pecuniary Interest – No Committee members indicated any pecuniary interest, at this time, regarding any items on the agenda.
3. Minutes:  
Administration Committee – August 10, 2021 – minutes reviewed by Committee.  
**Business Arising:** No Business arising.
4. Financial Statement – Committee reviewed the Town of Rosetown Financial Statement for August 2021.  
**Business Arising:** No Business arising.
5. Administration Department Report – August 2021 was reviewed by Committee.  
**Business Arising:** No Business arising.
6. Age Friendly Minutes:  
**Recommendations:**  
That we hereby acknowledge receipt of the Age Friendly minutes of August 11, 2021 and September 1, 2021 and that these minutes shall be filed.
7. Offer to Purchase – 340 – 6<sup>th</sup> Street East:  
**Recommendations:**  
That we hereby recommend that the Town of Rosetown counter offer Colby Doetzel offer to purchase Lots 1 & 2, Block 1, Plan G371 at the purchase price of \$13,100.82; plus, GST;  
and;  
Furthermore; that a Memorandum of Sale shall be executed and all terms and conditions shall apply to the sale of Lots 1 & 2, Block 1, Plan G371, if the counter offer is accepted.
8. Rosetown & District Primary Care – GST on Rental:  
**Recommendations:**  
That we hereby recommend that the Rosetown & District Primary Care monthly rental fee shall include GST.

# Administration Committee Meeting – September 13, 2021

9. Town of Rosetown – Account Receivable Interest:

**Recommendations:**

- a. That we hereby recommend that motion no. 046/21 shall be rescinded.
- b. That we hereby recommend that the Town of Rosetown Account Receivable, remain unpaid after 30 days, shall have a penalty added thereto; calculated at a rate of 1% of the unpaid Account Receivable as of the first day of each month.

10. Regional Group (Canada Post) – Grant-In-Lieu - Abatement:

**Recommendations:**

That we hereby recommend that the Regional Group shall receive the following tax abatement for 2021 and in accordance with the Municipalities Act and the Payments in Lieu of Taxes Act:

	Municipal	School	TOTAL
Lot 1-3, Block 5, Plan G28	\$13,296.83	\$3,989.05	\$17,285.88
301 Main Street			
Roll No. 7000			

11. SUMA Group Benefits Insurance – Critical Care Illness Coverage:

**Recommendations:**

That we hereby recommend that the Town of Rosetown employees wishing to participate in the Critical Care Illness Coverage under the SUMA Group Benefit's be aware that these premiums are at their expense.

12. Town of Rosetown – Business Plan & Quarterly Status Report – September 2021:

**Recommendations:**

That we hereby acknowledge receipt of the Town of Rosetown Business Plan & Quarterly Status Report dated September 2021 as prepared and presented by the Town of Rosetown Management Team.

13. Town of Rosetown – Public Meeting - October 26, 2021:

**Recommendations:**

That we hereby recommend that during the Town of Rosetown Long-Range and Strategic Planning meeting on September 29, 2021 that the agenda, format etc. shall be reviewed and finalized by Council.

14. Closed Session:

Chairman Wingert moved the Administration Committee meeting of the Town of Rosetown into an in-camera (closed session) in accordance with the Town of Rosetown Council Procedure Bylaw No. 856-21, Section 12 Closed Session, s. 120 of *The Municipalities Act* and ss. 15(1)(b)(ii), 16(1)(a), 16(1)(b), 16(1)(d), and 28(1) of *The Local Authority Freedom of Information and Protection of Privacy Act* the Administration Committee of the Town of Rosetown hereby move into an in-camera (closed session) for presentation and discussion of the following, 7:22 p.m.:

- Town of Rosetown – Human Resources – Labor
- Legal

# Administration Committee Meeting – September 13, 2021

## PRESENT FOR IN-CAMERA:

Chairman Blair Wingert, Mayor Trevor Hay, Councillor Roxan Foursha, Jadwiga Dolega-Cieszkowski, Greg Carlson, Dale Arsenault and CAO Michele Schmidt.

Chairman Wingert that we rise and report from the in-camera (closed session) session at 7:49 p.m.

15. Adjournment: Chairman Wingert adjourned the meeting 7:50 p.m.

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Blair Wingert, Chairman

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Michele A. Schmidt, CAO

**Town of Rosetown**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2021

	Year To Date	Budget	Balance (LY)
<b>REVENUES</b>			
<b>Taxation</b>			
<b>    Municipal Taxes</b>			
<b>        General Municipal Levy</b>			
410-110-100 - General Municipal Levy	3,215,579.97	3,220,445.00	3,259,105.26
<b>        Abatements and Adjustments</b>			
410-120-100 - Abatements and Adjustments	(67,553.79)	(125,000.00)	(83,357.51)
<b>        Discount on Current Year Taxes</b>			
410-130-100 - Discount on Municipal Tax - Property	(67,838.08)	(70,000.00)	(72,040.99)
<b>        Net Municipal Taxes</b>			
	<b>3,080,188.10</b>	<b>3,025,445.00</b>	<b>3,103,706.76</b>
<b>        Penalties on Tax Arrears</b>			
410-400-110 - Penalty on Mun Taxes Current - Property	8,529.55	15,000.00	18,297.71
<b>        Local Improvement Levy</b>			
410-500-100 - Local Impr Levy - Reconstruction	27,971.27	27,971.00	23,272.23
<b>    Total Taxation:</b>	<b>3,116,688.92</b>	<b>3,068,416.00</b>	<b>3,145,276.70</b>
<b>Fees and Charges</b>			
<b>    Custom Work</b>			
420-100-100 - F&C - Custom Work - Public Works	365.00	1,500.00	370.36
420-100-110 - F&C - Custom Work - Bylaw Enforcement	25.00	1,000.00	
420-100-130 - F&C - Custom Work - Administration	20.00		30.00
<b>    Sale of Supplies and Gravel</b>			
420-200-200 - F&C - Sale of Supplies - Office	20.00	50.00	10.00
420-200-210 - F&C - Sale of Supplies - Misc.	80.00	500.00	120.00
420-200-930 - F&C - Miscellaneous Revenue	32,714.83		500,000.00
<b>    Rentals</b>			
420-300-105 - F&C - Land Leases		5,500.00	6,535.00
420-300-130 - F&C - Municipal Clinic Rental	97,786.50	124,000.00	93,510.00
<b>    Policing and Fire Fees</b>			
420-400-100 - F&C - Local Fines		1,000.00	200.00
420-400-110 - F&C - Sask Justice Fines	13,635.53	25,000.00	18,787.23
420-400-300 - F&C - Fire Fees	81,657.77	80,000.00	99,957.71
420-400-400 - F&C - Fire Hall Rental	3,000.00	3,000.00	3,000.00
<b>    Recreation Fees</b>			
420-500-100 - F&C - Rec Centre Fees - Skating Rink		100.00	
420-500-110 - F&C - Skating Rink R.M.A.A.	28,928.80	60,000.00	39,515.00
420-500-120 - F&C - Figure Skating	3,255.00	10,000.00	9,205.00
420-500-130 - F&C - Rink Hockey Rentals		3,500.00	4,030.29
420-500-140 - F&C - Rink Arena Rentals	825.00	1,000.00	
420-500-150 - F&C - Rink Concession		2,500.00	2,480.00
420-500-155 - F&C - Rink Advertising & Sponsorship		15,600.00	15,600.00
420-500-156 - F&C - Olympia Advertising		2,800.00	2,400.00
420-500-160 - F&C - Rink Miscellaneous Revenue	620.00	1,000.00	185.00
420-500-165 - Arena Signage	250.00	6,000.00	5,900.00
420-500-170 - Dressing Room Sponsorship		6,000.00	5,200.00
420-500-310 - F&C - Swimming Pool Season Tickets		8,000.00	(316.00)
420-500-320 - F&C - Swimming Pool Single Admission		11,000.00	
420-500-330 - F&C - Swimming Pool Lesson Registration		16,000.00	
420-500-340 - F&C - Swimming Pool - Miscellaneous	1,500.00	1,700.00	
420-500-400 - F&C - Rec Centre Fees- Civic Centre Rent	61,410.75	80,000.00	56,404.65
420-500-401 - F&C - Rec. Fees - Elks Hall Rentals	4,633.74	10,000.00	2,427.50
420-520-700 - F&C - Rec Program Fees	24.35		

**Town of Rosetown**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2021

	Year To Date	Budget	Balance (LY)
420-520-800 - F&C - Rec Operation Mania (Self Help)		1,000.00	339.35
420-530-100 - F&C - Library Basement Rentals	3,486.05	3,000.00	1,227.69
<b>Cemetery Fees</b>			
420-600-100 - F&C - Cemetery Service Fees	9,175.00	12,000.00	6,750.64
420-600-110 - F&C - Columbarium	2,400.00	2,100.00	
420-600-120 - F&C - Cemetery Perpetual Care	2,261.88		700.00
<b>Licenses and Permits</b>			
420-700-200 - F&C - Licenses - Business	10,780.00	10,000.00	9,840.00
420-700-210 - F&C - Licenses - Pets	3,980.00	4,000.00	3,675.00
420-710-100 - F&C - Permits	11,036.00	10,000.00	11,335.00
<b>General Office Services</b>			
420-800-100 - F&C - Tax Certificate	1,135.00	350.00	615.00
420-800-200 - F&C - General Office Services Provided	20.00		
<b>Landfill/Waste Collection Fees</b>			
420-850-110 - F&C - Landfill Fees	119,645.19	160,000.00	118,951.67
420-850-120 - F&C - Waste Collection Fees	96,718.70	130,000.00	88,986.51
420-850-130 - F&C - Recycle and Compost Fee	80,682.46	110,000.00	77,871.06
<b>Other</b>			
420-900-100 - F&C - Dog Fines		200.00	
420-950-100 - F&C - Lagoon Fees	2,700.00	3,600.00	2,700.00
425-100-101 - F&C - Tourism Sale of Supplies	12,447.65	10,000.00	4,998.81
425-100-102 - F&C - Tourism Fundraiser		1,000.00	
<b>Total Fees and Charges:</b>	<b>687,220.20</b>	<b>934,000.00</b>	<b>1,193,542.47</b>
<b>Maintenance and Development Charges</b>			
<b>Road Maintenance and Restoration Agreements</b>			
430-100-100 - M&D - Paving Local Improvement			332,161.51
<b>Total Maintenance and Development Charges:</b>	<b>0.00</b>	<b>0.00</b>	<b>332,161.51</b>
<b>Utilities</b>			
<b>Water</b>			
440-110-100 - Water - Water Sales	791,134.30	983,200.00	712,587.93
440-120-100 - Water - General Office Services - Fobs	380.96		
440-190-900 - Water - Other Revenue	23,823.77	25,000.00	17,898.53
<b>Sewer</b>			
440-220-100 - Sewer - Charges	180,482.43	208,800.00	158,644.26
<b>Total Utilities:</b>	<b>995,821.46</b>	<b>1,217,000.00</b>	<b>889,130.72</b>
<b>Unconditional Transfers</b>			
<b>Unconditional Transfers</b>			
450-110-100 - Unconditional - (Revenue Sharing)	275,954.00	556,919.00	556,919.00
450-115-100 - Unconditional Local Grants - Landfill	22,835.48	25,000.00	20,000.00
<b>Total Unconditional Transfers:</b>	<b>298,789.48</b>	<b>581,919.00</b>	<b>576,919.00</b>
<b>Conditional Grants</b>			
<b>Federal</b>			
450-200-080 - New Deals Gas Tax Grant	298,654.35	151,000.00	216,913.50
450-230-101 - Conditional - Federal - Student Tourism	3,608.00	5,000.00	
<b>Provincial</b>			
450-300-100 - Cond. - Prov. Infrastructure (MEEP)			352,278.00
450-300-130 - Multi-Material Stewardship Grant	7,246.05	23,000.00	21,738.15

**Town of Rosetown**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2021

	Year To Date	Budget	Balance (LY)
450-310-100 - Conditional - Prov - Urban Highway Prog		3,000.00	
450-340-100 - Conditional - Prov - SGI	13,386.60		
450-350-100 - Provincial Grants Other	2,500.00		
450-350-110 - Library Grant	3,506.88	11,000.00	6,706.88
450-355-100 - Recreation Dept. Grant		10,000.00	
<b>Local</b>			
450-420-100 - Conditional - Local - Regional Rec.	787.50		291.25
<b>Total Conditional Grants:</b>	<b>329,689.38</b>	<b>203,000.00</b>	<b>597,927.78</b>
<b>Grants in Lieu of Taxes</b>			
<b>Federal</b>			
450-500-100 - GIL - Federal	23,184.73	34,550.00	17,126.75
<b>Provincial</b>			
450-600-100 - GIL - Provincial	14,529.23	24,900.00	14,243.06
450-610-100 - GIL - Prov - SPC Electrical	112,307.31	150,000.00	98,028.76
450-620-100 - GIL - Prov - Sask. Energy	46,295.98	75,000.00	60,244.89
<b>Total Grants in Lieu of Taxes:</b>	<b>196,317.25</b>	<b>284,450.00</b>	<b>189,643.46</b>
<b>Capital Asset Proceeds</b>			
<b>Capital Asset Proceeds</b>			
460-120-200 - CA - Sale of Equipment	(46,899.95)		
460-210-400 - PS - Sale of Vehicles - Gain/Loss	1,000.00		
460-210-500 - PS- Sale of Machinery/Eqmt - Gain/Loss	4,276.00		
<b>Total Capital Asset Proceeds:</b>	<b>(41,623.95)</b>	<b>0.00</b>	<b>0.00</b>
<b>Investment Income and Commissions</b>			
<b>Investment and Income Revenue</b>			
470-100-100 - Interest Revenue	28,741.21	50,000.00	40,602.00
<b>Total Investment Income and Commissions:</b>	<b>28,741.21</b>	<b>50,000.00</b>	<b>40,602.00</b>
<b>Other Revenues</b>			
<b>Other Revenue</b>			
480-130-100 - Community Grant Program	25,182.00	25,000.00	25,163.00
480-150-100 - Donations	10,036.11	10,000.00	8,068.98
480-150-101 - Civic Centre Donations	26,302.00	25,000.00	1,337.00
480-150-102 - Fire Department Donations	650.00		5,000.00
480-150-110 - Swimming Pool Donations	100,500.00		
480-150-121 - Outdoor Rink Donation	1,350.00		
480-150-130 - Cemetery Donations	1,827.00		1,252.00
480-150-135 - Rosetown Walking Trail	402.00		392.00
480-150-175 - Wage Recovery - STD/LTD/WCB		200.00	
480-150-180 - Sports Grounds Donations	50.00	1,000.00	
480-150-195 - Orange Memories Donations			855.00
<b>Total Other Revenues:</b>	<b>166,299.11</b>	<b>61,200.00</b>	<b>42,067.98</b>
<b>Total REVENUES:</b>	<b>5,777,943.06</b>	<b>6,399,985.00</b>	<b>7,007,271.62</b>

**EXPENDITURES**  
**General Government Services**

**Town of Rosetown**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2021

	Year To Date	Budget	Balance (LY)
<b>Wages</b>			
510-110-110 - GG - Council - Indemnity	60,135.30	62,000.00	30,067.65
510-110-140 - GG - Council Per Diem	8,594.61	10,000.00	4,706.62
510-110-230 - GG - Salaries Administration	125,690.87	227,000.00	167,257.06
510-110-530 - GG - Per Diem - other	756.42	800.00	741.60
<b>Benefits</b>			
510-120-110 - GG - Council - Payroll Benefits	1,578.60		
510-130-230 - GG - Office Employee Benefits	36,478.24	50,000.00	41,498.88
510-130-231 - GG - Benefits - CPP Council	3,308.38	3,100.00	
510-130-234 - GG - Benefits - Worker Compensation	19,203.00	8,500.00	8,086.03
510-150-530 - GG - Office Employee Appreciation	1,748.00	3,500.00	2,088.94
<b>Professional/Contract Services</b>			
510-200-110 - GG - Legal Fees	6,403.41	80,000.00	43,359.34
510-200-130 - GG - Cont. - Audit/Accounting	18,079.60	18,000.00	17,430.44
510-200-150 - GG - Cont. - Assessment - SAMA	31,460.00	31,550.00	30,366.00
510-200-170 - GG - Cont. - Advertising	1,562.65	6,000.00	3,727.20
510-210-120 - GG - Council - Meeting/Travel/Meals	365.00	3,000.00	900.62
510-210-160 - GG - Council miscellaneous	902.29	3,000.00	466.39
510-210-170 - GG - Admin. - Training, Travel & Meals	574.00	4,000.00	1,873.50
510-210-180 - GG - Entertainment of Dignitaries		600.00	212.91
510-220-100 - GG - Cont. - Office Caretaking	1,150.00	2,500.00	1,075.00
510-220-110 - GG - Office Maintenance Professional	1,549.81	20,000.00	8,390.95
510-220-115 - GG - Cont. Asset Management	447.14	1,000.00	
510-230-100 - GG - Cont. - Insurance - General & Bond	34,457.00	30,000.00	26,271.44
510-240-100 - GG - Cont. - Memberships & Subscriptions	5,933.33	7,500.00	6,036.88
510-240-150 - GG - Cont. - Conference Fees			4,403.66
510-260-100 - GG - Cont. - Tax Enforcement/Collection	(689.91)	500.00	(882.65)
510-260-150 - GG - Cont. - Elections	106.32	2,000.00	625.08
510-280-130 - GG - Building Inspections	11,243.66	15,000.00	12,269.71
510-280-150 - GG - Prof. Contr. - Engineering Projects	20,434.47	15,000.00	10,896.54
510-290-100 - GG - Cont. - Bank Charges	450.00	1,000.00	355.06
510-290-200 - GG - Cont. - Leases & Agreements	15,579.39	19,000.00	14,843.58
<b>Utilities</b>			
510-300-110 - GG - Town Office Energy	1,809.59	3,500.00	1,787.25
510-300-120 - GG - Town Office Power	2,832.74	4,700.00	2,624.77
510-300-140 - GG - Town Office Telephones	6,987.53	8,600.00	5,947.42
<b>Maintenance, Material and Supplies</b>			
510-400-110 - GG - Maint. - Postage	15,746.46	15,000.00	9,638.13
510-410-140 - GG - Maint. - Office Expenses	10,106.36	20,000.00	24,070.03
510-410-160 - GG - Miscellaneous Supplies	362.05		
510-410-180 - GG - Maint. - Other #2	529.47		
510-420-100 - GG - Maint. - Janitor Supplies	463.65	1,000.00	659.81
<b>Grants and Contributions</b>			
510-500-110 - GG - Business Dev. Grant	3,000.00	10,000.00	
510-500-115 - GG - Grants	25,000.00		
<b>Total Grants and Contributions:</b>	<b>28,000.00</b>	<b>10,000.00</b>	<b>0.00</b>
<b>Capital Expenditures</b>			
510-600-599 - GG - Amortization	3,457.78	3,559.00	3,558.83
<b>Interest</b>			
510-710-110 - GG - Long Term Debt Interest	81,672.28	81,673.00	86,260.09
<b>Other</b>			
510-900-110 - GG - Miscellaneous expenses	2,806.83	8,000.00	5,580.00



**Town of Rosetown**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2021

	Year To Date	Budget	Balance (LY)
510-900-130 - GG - Sask. Housing Municipal Settlement	6,190.26		
<b>Total General Government Services:</b>	<b>568,466.58</b>	<b>780,582.00</b>	<b>577,194.76</b>
<b>Protective Services</b>			
<b>Police Protection</b>			
<b>Wages and Benefits</b>			
520-110-110 - PS - Bylaw Enforcement - Salaries	15,598.86	25,000.00	11,391.65
520-110-115 - PS - Bylaw Enforcement - Custom Work	266.64	1,000.00	
520-120-110 - PS - Bylaw Officer - Benefits	1,405.50	2,000.00	779.34
<b>Contractual Services</b>			
520-200-170 - PS - Bylaw Enforcement - Advertising	762.00	1,500.00	700.00
520-210-110 - PS - Police - Contracted Services	195,953.25	195,000.00	190,831.83
520-220-100 - PS - Bylaw - Training/travel/meals		500.00	
<b>Utilities</b>			
520-300-140 - PS - Bylaw Enforcement Phone	683.80	1,500.00	949.56
<b>Maintenance, Materials and Supplies</b>			
520-420-100 - PS - Bylaw Enforcement Equipment Repair	37.10	1,500.00	
520-420-110 - PS - Bylaw Enforcement - Fuel & Oil	1,279.10	1,500.00	403.27
520-420-200 - PS - Bylaw - Insurance/Vehicle Reg.	1,337.00	1,500.00	1,336.66
520-430-100 - PS - Bylaw Enforcement supplies	581.43	500.00	
520-430-105 - PS - Bylaw Enforcement - Bylaw Court		200.00	174.44
<b>Capital Expenditures</b>			
520-600-399 - PS - Police/Bylaw - Amortization	1,732.89	1,733.00	1,732.89
<b>Total Police Protection:</b>	<b>219,637.57</b>	<b>233,433.00</b>	<b>208,299.64</b>
<b>Fire Protection</b>			
<b>Wages</b>			
525-110-120 - PS - Fire - Salaries - Fire Chief		7,000.00	
525-110-140 - PS - Fire - Salaries - Fire Fighters		56,000.00	
<b>Professional/Contractual Services</b>			
525-210-100 - PS - Fire - EMS Contract - 911	3,192.25	4,500.00	3,211.15
525-210-110 - PS - Fire - Contracted Services	4,463.00	4,500.00	900.00
525-220-100 - PS - Fire - training/travel/meals	1,330.70	2,000.00	1,329.10
525-230-100 - PS - Fire - Insurance	7,094.40	8,000.00	7,508.20
525-250-100 - PS - Fire - Cont. Building Repairs & Mtc	1,296.54	10,000.00	437.79
525-260-100 - PS - Fire - Other		500.00	3,189.76
<b>Utilities</b>			
525-300-110 - PS - Fire Hall Power	1,696.10	3,500.00	1,816.18
525-300-120 - PS - Fire Hall Energy	1,983.78	3,500.00	2,207.00
525-300-140 - PS - Fire - Utility - Telephone	4,387.20	10,000.00	7,343.50
<b>Maintenance, Materials and Supplies</b>			
525-420-100 - PS - Fire - Office Supplies	878.79	1,500.00	665.99
525-430-100 - PS - Vehicle/Equip. Repair/Parts/Tools	2,055.60	5,000.00	481.93
525-430-110 - PS - Fire - Oil & Gas	1,273.79	3,000.00	1,557.33
525-430-120 - PS - Fire Dept. RM Truck Fuel & Oil	785.29	1,100.00	144.40
525-440-100 - PS - Fire Dept. Supplies	27,236.07	24,920.00	8,778.08
525-440-110 - PS - Fire Dept. R.M. Truck Supplies	1,309.97	4,000.00	221.79
<b>Capital Expenditures</b>			
525-600-120 - PS - Fire - Pur of Cap Assets - Building			28,408.00
525-600-399 - PS - Fire - Amortization	52,826.49	53,132.00	42,326.39
<b>Other</b>			
527-210-170 - EMO - training/travel/meals	(75.00)	1,500.00	75.00
527-300-140 - EMO - telephones	1,550.54	3,000.00	1,875.63

**Town of Rosetown**

**Statement of Financial Activities - Detailed**

Report Date  
2021-10-06 11:49 AM

For the Period Ending September 30, 2021

Page 6

	Year To Date	Budget	Balance (LY)
527-410-140 - EMO - supplies	500.00	500.00	
<b>Total Fire Protection:</b>	<b>113,785.51</b>	<b>207,152.00</b>	<b>112,477.22</b>
<b>Total Protective Services:</b>	<b>333,423.08</b>	<b>440,585.00</b>	<b>320,776.86</b>
<b>Transportation Services</b>			
<b>Maintenance</b>			
<b>Wages</b>			
530-110-120 - TS - Superintendent	66,455.40	86,400.00	63,520.80
530-110-130 - TS - Machine Repair Salaries	66,666.81		55,635.92
530-110-160 - TS - Workshop Salaries	61,957.99	78,400.00	24,088.89
530-110-170 - TS - Street Maintenance Salaries	32,492.32	235,000.00	39,844.00
530-110-180 - TS - Drainage Salaries	17,165.58		26,367.35
530-110-220 - TS - Public Works: parks & boulevards	32,283.53		40,133.54
<b>Benefits</b>			
530-120-110 - TS - Maint. - Shop Benefits	90,885.82	130,000.00	82,013.39
530-120-124 - TS - Maint. - Worker's Comp	10,535.69	11,000.00	8,086.04
530-120-126 - TS - Maint. - Employee Appreciation	543.62	5,500.00	2,015.58
<b>Professional/Contractual Services</b>			
530-250-100 - TS - Maint. - Training, Travel, Meals	9,045.03	8,000.00	2,385.94
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	24,902.03	36,000.00	26,374.60
530-260-110 - TS - Workshop repair Contract & Insur.	1,714.69	3,000.00	250.67
530-260-130 - TS - Street Maintenance Prof/Contractual	4,107.50	125,000.00	304,954.69
530-260-140 - TS - Urban Forestry / Elm Tree Pruning	259.70	40,000.00	
<b>Utilities</b>			
530-300-110 - TS - Public Works Shop Energy	4,930.41	7,500.00	4,933.64
530-300-120 - TS - Public Works Shop Power	4,013.03	8,000.00	4,975.06
530-300-140 - TS - Public Works Shop Telephone	4,172.70	4,000.00	2,888.01
530-310-100 - TS - Street Lights/Crosswalk Power	38,054.99	64,000.00	41,978.10
530-320-100 - TS - Maint. - Decorative Lighting	84.80	500.00	
<b>Maintenance, Materials &amp; Supplies</b>			
530-400-110 - TS - Maint. - Workshop materials	5,579.43	10,000.00	6,933.42
530-400-130 - TS - Maint. - Sidewalk maintenance	1,820.26	10,000.00	3,370.82
530-400-150 - TS - Maint. - Office Supplies	210.70	500.00	
530-410-100 - TS - Maint. - Small Tools	15,189.89	17,500.00	2,130.27
530-410-120 - TS - Safety Equipment	2,577.63	10,000.00	4,260.38
530-420-100 - TS - Machine Repair	42,911.08	80,000.00	43,585.08
530-420-110 - TS - Maint. - Oil & Gas	24,662.52	40,000.00	20,725.68
530-440-100 - TS - Maint. - Gravel	17,698.71	25,000.00	17,051.21
530-440-110 - TS - Snow removal /sanding		7,500.00	
530-450-100 - TS - Maint. - Drainage Maintenance	4,837.39	20,000.00	3,237.73
530-460-100 - TS - Street Maintenance and Materials	4,125.31	20,000.00	7,122.20
530-470-100 - TS - Maint. -Sign Materials	16,683.17	3,000.00	1,939.70
530-490-120 - TS - Banners/Lighting contractual		200.00	127.20
<b>Capital Expenditures</b>			
530-600-150 - TS - Capital Paving Project	1,040,630.77		367,180.16
530-600-160 - TS - Planning / Subdivision Capital	20,000.00		
530-600-199 - TS - Maint. - Amortization	72,344.29	111,810.00	52,183.05
530-600-299 - TS - Maint. - Other - Amortization	26,107.26	26,108.00	26,107.26
530-600-399 - TS - Maint. - Amort - Machinery & Eqmt	224,011.38	179,928.00	179,927.35
<b>Total Maintenance:</b>	<b>1,989,661.43</b>	<b>1,403,846.00</b>	<b>1,466,327.73</b>
<b>Snow Removal</b>			
<b>Wages</b>			
537-110-120 - TS - Snow Removal Salaries	14,135.45		14,507.26

**Town of Rosetown**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2021

	Year To Date	Budget	Balance (LY)
<b>Capital Expenditures</b>			
537-600-199 - TS - Snow Amortization	2,884.48	2,885.00	2,884.48
<b>Total Snow Removal:</b>	<b>17,019.93</b>	<b>2,885.00</b>	<b>17,391.74</b>
<b>Total Transportation Services:</b>	<b>2,006,681.36</b>	<b>1,406,731.00</b>	<b>1,483,719.47</b>
<b>Environmental Services</b>			
<b>Wages and Benefits</b>			
540-110-110 - EH - Waste Disposal Salaries	23,535.07	30,000.00	23,561.67
540-110-115 - EH - Landfill Supervisor Salary	31,452.48	42,300.00	30,457.84
<b>Professional/Contractual Services</b>			
540-200-110 - EH - Cont. - Waste Collection/Disposal	61,249.00	81,000.00	60,379.31
540-200-115 - EH - Recycling Collection / Disposal	33,992.84	90,000.00	48,303.25
540-200-120 - EH - Landfill Contractual	82,979.53	115,000.00	69,658.90
540-200-121 - EH - Landfill Engineer	115.00	10,000.00	
540-200-130 - Maint. - Insurance/Vehicle Rec.	648.50	1,500.00	578.16
540-200-135 - EH - Landfill Vehicle Maint.	74.20	2,000.00	74.20
540-220-100 - EH - Cont. - Building Mtce. & Repairs	292.75	2,000.00	11,051.12
<b>Utilities</b>			
540-300-120 - EH - Utility - Power	1,035.40	2,200.00	1,149.27
540-300-140 - EH - Utility - Telephone	282.73	500.00	234.57
<b>Maintenance, Materials and Supplies</b>			
540-400-115 - EH - Landfill Office Supplies	1,335.69	1,500.00	911.66
540-440-110 - EH - Waste Disposal Supplies	65.03	6,000.00	1,726.97
<b>Capital Expenditures</b>			
540-600-299 - EH&W - Amortization	36,573.44	36,574.00	36,573.44
<b>Total Environmental Services:</b>	<b>273,631.66</b>	<b>420,574.00</b>	<b>284,660.36</b>
<b>Public Health and Welfare Services</b>			
<b>Wages and Benefits</b>			
550-110-110 - H&W - cemetery salaries (PW)	5,195.45	3,000.00	2,728.31
550-110-115 - H&W - cemetery salaries (REC)	3,500.00	3,500.00	3,500.00
<b>Professional/Contractual Services</b>			
550-200-110 - H&W - Cont. - Cemetery Maint.		1,500.00	234.33
550-200-125 - H&W - expenses for doctors	4,900.00	5,000.00	4,900.00
<b>Maintenance, Materials and Supplies</b>			
550-400-110 - H&W - Maint. - Cemetery Supplies	780.66	5,000.00	647.09
<b>Other</b>			
550-900-110 - H&W - Cemetery Improvement	607.62		
<b>Total Public Health and Welfare Services:</b>	<b>14,983.73</b>	<b>18,000.00</b>	<b>12,009.73</b>
<b>Primary Care Centre</b>			
<b>Wages and Benefits</b>			
555-110-110 - H&W - Municipal Clinic Admin Salaries	68,540.06	98,000.00	65,976.27
555-120-110 - H&W - Municipal Clinic Admin benefits	9,789.59	15,000.00	8,996.61
<b>Professional/Contractual Services</b>			
555-200-170 - H&W - Municipal Clinic Advertising		500.00	
555-220-100 - H&W - Municipal Clinic Caretaking	9,000.00	12,000.00	9,000.00
555-230-100 - H&W - Municipal Clinic Insurance	250.00	200.00	124.00
555-240-100 - H&W - Municipal Clinic Membership & Sub.		200.00	
555-290-200 - H&W - Leases and Agreements	28,123.43	42,000.00	28,657.28
<b>Utilities</b>			
555-300-110 - H&W - Municipal Clinic Energy	916.01	1,750.00	956.38

**Town of Rosetown**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2021

	Year To Date	Budget	Balance (LY)
555-300-120 - H&W - Municipal Clinic Power	3,930.70	5,000.00	3,059.09
555-300-130 - H&W - Municipal Clinic Phone	3,705.14	5,100.00	3,290.55
<b>Maintenance, Materials and Supplies</b>			
555-410-100 - H&W - Municipal Clinic Office	423.38	2,800.00	657.80
555-410-101 - H&W - Municipal Clinic Medical Supplies	2,936.92	7,500.00	6,141.38
555-410-110 - H&W - Municipal Clinic Medical Equipment		3,000.00	224.70
555-420-100 - H&W - Municipal Clinic Janitor Supplies	996.94	1,000.00	223.87
555-420-110 - H&W - Municipal Clinic Bldg Maintenance		500.00	
<b>Capital Expenditures</b>			
555-600-399 - H&W - Amortization	1,844.40	1,850.00	1,844.40
<b>Total Primary Care Centre:</b>	<b>130,456.57</b>	<b>196,400.00</b>	<b>129,152.33</b>
<b>Orange Memories</b>			
<b>Wages and Benefits</b>			
557-110-100 - H&W - PCH Salaries			(1,453.66)
<b>Professional/Contractual Services</b>			
557-220-100 - H&W - PCH Cont. - Building Repair			74,271.00
<b>Grants and Contributions</b>			
557-500-110 - H&W - PCH - Grants and Contributions		140,000.00	57,000.00
<b>Capital Expenditures</b>			
557-600-190 - H&W - PCH - Purchase of Capital Assets	249,651.69		
557-600-199 - H&W - PCH - Amort - Land Improvements	117,934.07	117,929.00	116,118.26
<b>Total Orange Memories:</b>	<b>367,585.76</b>	<b>257,929.00</b>	<b>245,935.60</b>
<b>Community and Business Development</b>			
<b>Professional/Contractual Services</b>			
560-200-110 - CBD - Cont. - Other Services	4,291.25		
560-210-100 - CBD - Cont. - Advertising	1,250.00	1,000.00	700.00
560-220-100 - CBD - Cont. - Website	4,741.63	4,750.00	4,515.84
560-240-100 - CBD - Cont. - Memberships/Subscriptions	312.00	350.00	312.00
<b>Capital Expenditures</b>			
560-600-190 - CBD - Purchase of Capital Assets-Other	13,865.12		
<b>Total Community and Business Development:</b>	<b>24,460.00</b>	<b>6,100.00</b>	<b>5,527.84</b>
<b>Recreation and Cultural Services</b>			
<b>Wages</b>			
570-110-110 - R&C - Rec. Administration salaries	41,949.25	70,000.00	51,810.06
570-110-120 - R&C - Salaries - Skating Rink	46,396.12	100,000.00	48,146.22
570-110-130 - R&C - Salaries - Swimming Pool	17,918.23	65,000.00	
570-110-160 - R&C - Library Salaries	25,063.84	34,000.00	24,892.41
570-110-165 - R&C - Archive Salaries	4,484.85	5,500.00	3,372.26
570-110-166 - R&C - Archive & Library benefits	2,409.84	4,500.00	3,625.51
570-110-180 - R&C - Parks & Blvd. Salaries	83,413.72	105,500.00	83,671.04
570-110-190 - R&C - Rec. Playground Program Salaries	8,707.25	16,000.00	
570-110-191 - R&C - Salaries - Tourism	21,424.62	23,000.00	12,752.81
570-110-192 - R&C - Salaries - Civic Centre/Elks Hall	5,000.00	5,000.00	5,000.00
<b>Benefits</b>			
570-120-110 - R&C - Rec. Benefits	32,801.76	55,000.00	37,530.96
570-120-180 - R&C - Rec. Dept. Workers Comp.	7,725.00	8,500.00	8,086.03
570-120-185 - R&C - Benefits - Tourism		300.00	
570-120-190 - R&C - Rec. Employees Appreciation	79.50	2,000.00	968.36
<b>Professional/Contractual Services</b>			

**Town of Rosetown**

**Statement of Financial Activities - Detailed**

Report Date  
2021-10-06 11:49 AM

For the Period Ending September 30, 2021

Page 9

	Year To Date	Budget	Balance (LY)
570-200-170 - R&C - Recreation Advertising	848.80	1,500.00	1,484.60
570-210-100 - R&C - Rink Prof/Contractual Services	9,296.86	25,000.00	24,288.16
570-210-110 - R&C - Pool Prof/Contractual Services		15,000.00	
570-210-120 - R&C - Parks & Boulevards Prof/Cont.	705.20		
570-220-100 - R&C - Training, travel, meals	10,201.20	6,000.00	725.00
570-230-110 - R&C - Rink Insurance	25,029.00	24,000.00	21,358.00
570-230-120 - R&C - Pool Insurance	4,380.00	4,200.00	4,101.00
570-230-125 - R&C -Sports & Playground Insurance	922.00	1,800.00	1,779.00
570-230-160 - R&C - Library Insurance	2,857.00	2,600.00	2,519.00
570-230-161 - R&C - Contr. - Insurance Civic Centre	6,618.00	5,800.00	5,573.00
570-230-162 - R&C - Cont. - Insurance Elks Hall	2,828.00	1,500.00	1,434.00
570-240-100 - R&C - Cont. - Memberships/Subscriptions	135.00	450.00	135.00
570-260-110 - R&C - Insurance/Vehicle Reg.	4,312.07	6,200.00	6,126.29
570-270-101 - R&C - Cont. Mtce. - Civic Centre	45,470.79	79,000.00	17,509.70
570-270-102 - R&C - Cont. Mtce. - Elks Hall	14,511.32	7,000.00	5,346.00
570-270-103 - R&C - Cont. Repairs - Civic Centre	2,531.78	7,000.00	5,389.84
570-270-104 - R&C - Cont. Repair - Elks Hall	374.21	2,000.00	
570-280-101 - R&C - Contract - Engineering			8,033.68
570-290-100 - R&C - Cont. - Library Requisition	20,465.85	22,000.00	20,465.85
<b>Utilities - Heat</b>			
570-300-110 - R&C - Skating Rink Energy	17,091.06	29,000.00	20,676.20
570-300-130 - R&C - Swimming Pool Energy	876.08	8,500.00	453.77
570-300-160 - R&C - Library Energy	1,577.24	3,200.00	1,950.50
<b>Utilities - Power</b>			
570-310-110 - R&C - Skating Rink Power	8,363.89	23,000.00	11,212.41
570-310-115 - R&C - Ice Plant Power	8,381.78	25,000.00	10,717.68
570-310-130 - R&C - Swimming Pool Power	6,051.90	9,500.00	1,507.00
570-310-140 - R&C - Sports & Playground Power	258.94	700.00	282.72
570-310-160 - R&C - Library Power	2,182.24	4,200.00	2,520.10
570-310-170 - R&C - Tennis Court Power	355.66	650.00	312.69
570-310-175 - R&C - Rose Garden Light	268.06	600.00	296.42
570-310-180 - R&C - Splash Park Power	1,098.11	2,000.00	693.63
<b>Utilities - Telephone</b>			
570-330-100 - R&C - Rec. Administration Telephone	1,071.57	1,200.00	762.05
570-330-110 - R&C - Utility - Telephone - Skating Rink	1,344.15	2,500.00	1,809.41
570-330-130 - R&C - Swim Pool Phone	557.06	1,000.00	426.54
570-330-150 - R&C - Utility - Civic Centre	16,557.40	35,000.00	18,362.82
570-330-151 - R&C - Utilities Elks Hall	2,541.89	6,000.00	3,662.24
<b>Maintenance, Materials and Supplies</b>			
570-410-100 - R&C - Office Supplies	1,031.91	500.00	500.00
570-410-101 - R&C - Waste Collect - Civic Centre/Elk	478.60	2,000.00	1,466.77
570-420-100 - R&C - Equipment Maintenance	13,994.34	15,000.00	14,953.29
570-420-105 - R&C - Rec - Fuel & Oil	3,467.98	7,500.00	7,475.54
570-420-110 - R&C - Supplies - Skating Rink			700.70
570-420-130 - R&C - Swimming Pool Chemicals		8,000.00	
570-420-131 - R&C - Swimming Pool Program supplies	2,469.16	2,500.00	
570-420-140 - R&C - Sports & Playground supplies	12,544.67	19,900.00	4,795.34
570-420-142 - R&C - Bld. Mtce Supplies - Civic Centre	1,770.07	7,000.00	1,061.32
570-420-143 - R&C - Bld. Mtce. Supplies - Elks Hall	146.21	1,500.00	53.08
570-420-145 - R&C - Recreation Programs	1,646.03	2,500.00	
570-420-155 - R&C - Splash Park Chem & Supplies	6,091.10		
570-420-160 - R&C - Parks & Boulevards supplies	4,485.84	22,000.00	30,283.93
570-420-165 - R&C - Archive Expenses	500.00	500.00	500.00

**Town of Rosetown**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2021

	Year To Date	Budget	Balance (LY)
570-430-110 - R&C - Skating Rink Maint. & supplies	18,403.99	39,000.00	19,568.35
570-430-130 - R&C - Swimming Pool maint. & supplies	32,875.05	40,000.00	2,244.80
570-430-160 - R&C - Library Maint. & Janitorial supply	1,795.60	7,500.00	7,500.01
570-430-170 - R&C - Safety Equipment	471.47	2,800.00	2,657.63
570-430-190 - R&C - Small Tools & Equipment	599.97	3,000.00	3,607.34
<b>Grants and Contributions</b>			
570-500-110 - R&C - TIP Grant and Contributions	15,760.79	25,000.00	12,450.00
570-500-120 - R&C - Grants - Parks (Golf Course)	10,000.00	10,000.00	10,000.00
570-500-145 - R&C - Baseball Committee Diamond Maint.	5,000.00	5,000.00	5,000.00
570-500-170 - R&C - Kinsmen Bus Grant	4,650.22	5,000.00	4,710.22
570-500-180 - R&C - Curling Club Commitment		20,000.00	
<b>Capital Expenditures</b>			
570-600-120 - R&C - Arena Rink Capital			55,148.62
570-600-130 - R&C - Civic Centre Capital			63,313.80
570-600-135 - R&C - Swimming Pool Capital Expenses	232,303.14		
570-600-145 - R&C - Rec. Equip. Capital	15,314.88		33,393.18
570-600-199 - R&C - Amort - Land Improvements	121,007.83	121,008.00	112,409.08
<b>Other</b>			
575-100-101 - R&C - Tourism Lease/Rent	2,625.00	2,625.00	2,500.00
575-100-102 - R&C - Tourism Utilities	1,847.33	2,300.00	1,514.47
575-100-103 - R&C - Tourism Building Mtce.	582.52	1,500.00	1,609.29
575-100-104 - R&C - Tourism Advertising	1,057.00	1,000.00	829.67
575-100-105 - R&C - Tourism Supplies (Ice Cream etc.)	6,391.51	3,000.00	2,181.36
575-100-107 - R&C - Tourism Office Supplies & Stat.	187.34	500.00	132.15
575-100-108 - R&C - Tourism Misc.	339.79	200.00	
<b>Total Recreation and Cultural Services:</b>	<b>1,037,277.43</b>	<b>1,235,733.00</b>	<b>884,329.90</b>
<b>Utilities</b>			
<b>Water</b>			
<b>Wages and Benefits</b>			
580-110-110 - UT - W & S Administration	49,816.00	49,816.00	10,787.91
580-110-120 - UT - Utility Maintenance Salaries	69,999.44	75,000.00	40,144.39
580-110-130 - UT - Treatment Plant Salaries	105,570.23	169,000.00	113,239.54
580-120-130 - UT - Treatment Plant Benefits	14,062.00	29,000.00	14,784.15
<b>Professional/Contractual Services</b>			
580-230-100 - UT - Water - Training, travel, meals	1,105.31	5,000.00	
580-240-100 - UT - Water - Insurance - General & Bond	26,314.00	23,500.00	22,351.00
580-240-110 - Maint. - Insurance/Vehicle Reg.	1,338.06	1,500.00	1,337.71
580-250-100 - UT - Water - Memberships/Subscriptions	150.00	450.00	450.00
580-285-120 - UT - Water - Cont. Repairs - Equip.	1,894.65	5,000.00	4,372.50
580-285-130 - UT - Wells Contractual	7,172.48	7,000.00	5,937.18
580-285-140 - UT - Water - Cont. Repairs - W.T.P.	31,887.06	48,500.00	38,979.91
580-290-100 - UT - Water - Laboratory Testing	1,536.55	2,500.00	1,645.81
580-295-100 - UT - Water - Other Contractual	5,785.00	50,000.00	3,314.62
<b>Utilities</b>			
580-300-110 - UT - Treatment Plant Energy	8,945.77	15,000.00	9,127.20
580-300-125 - UT - Treatment Plant EDR Power	45,109.02	77,000.00	50,360.66
580-300-140 - UT - Treatment Plant Telephone	3,282.04	5,000.00	3,068.18
580-300-150 - UT - Wells, Tower, Sewer Lifts Power/Energy	34,990.82	57,000.00	38,906.66
<b>Maintenance, Materials and Supplies</b>			
580-430-100 - UT - Water - Materials & Supplies	16,143.93	110,000.00	30,115.18
580-430-120 - UT - Wells Maintenance supplies	11,628.13	3,500.00	2,201.97
580-430-130 - UT - Treatment Plant Maint. Supplies	5,047.18	51,000.00	3,682.62

**Town of Rosetown**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2021

	Year To Date	Budget	Balance (LY)
580-430-135 - UT - Treatment Plant vehicle maint.	1,468.19	1,500.00	188.87
580-440-110 - UT - Water - Small Tools & Equipment	99.70	1,000.00	18.56
580-450-100 - UT - Treatment Plant Chemicals	53,693.87	60,000.00	27,804.42
<b>Capital Expenditures</b>			
580-600-110 - UT - Water - Pur of Cap Assets - Land	912.27		
580-600-399 - UT - Water - Amortization	311,236.48	307,993.00	307,992.32
<b>Total Water:</b>	<b>809,188.18</b>	<b>1,155,259.00</b>	<b>730,811.36</b>
<b>Sewer</b>			
<b>Professional/Contractual Services</b>			
585-240-100 - UT - Sewer - Insurance - General & Bond	5,258.00	4,800.00	4,644.00
585-285-100 - UT - Sanitary Sewer Analysis	2,465.67	50,000.00	
585-285-120 - UT - Sewer Maintenance Contractual	82,437.76	20,000.00	12,634.76
<b>Maintenance, Materials and Supplies</b>			
585-430-100 - UT - Sewer Maintenance Supplies	19,527.49	29,000.00	15,811.59
<b>Capital Expenditures</b>			
585-600-299 - UT - Sewer - Amortization	137,716.58	139,816.00	139,815.66
<b>Interest</b>			
585-700-110 - UT - Sewer - Interest Lift Station	79,523.24	79,524.00	83,187.06
<b>Total Sewer:</b>	<b>326,928.74</b>	<b>323,140.00</b>	<b>256,093.07</b>
<b>Total Utilities:</b>	<b>1,136,116.92</b>	<b>1,478,399.00</b>	<b>986,904.43</b>
<b>Total EXPENDITURES:</b>	<b>5,893,083.09</b>	<b>6,241,033.00</b>	<b>4,930,211.28</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>			
<b>REVENUES</b>	<b>5,777,943.06</b>	<b>6,399,985.00</b>	<b>7,007,271.62</b>
<b>EXPENDITURES</b>	<b>5,893,083.09</b>	<b>6,241,033.00</b>	<b>4,930,211.28</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>	<b>(115,140.03)</b>	<b>158,952.00</b>	<b>2,077,060.34</b>
<b>Change in Net Assets</b>	<b>(115,140.03)</b>	<b>158,952.00</b>	<b>2,077,060.34</b>
<b>Change in Surplus</b>	<b>(115,140.03)</b>	<b>158,952.00</b>	<b>2,077,060.34</b>

**Account Balances**

	Year to Date	Balance
<b>Cash and Investments</b>		
110-110-110 - Cash - On Hand - Petty Cash		300.00
110-110-115 - Landfill Float		150.00
110-110-120 - Cash - Bank - Demand	396,329.04	2,195,276.76
110-110-121 - Over/Under - Penny	(0.29)	158.37
110-110-130 - Cash - Bank - Reserves Term Deposit		50,000.00
110-110-160 - Funded Reserves - Bank		5,055,797.08
210-600-115 - Orange Memories Debenture Funds	(108,856.34)	1,747,331.75
<b>Total Cash and Investments:</b>	<b>287,472.41</b>	<b>9,049,013.96</b>
<b>Municipal Taxes Receivable</b>		
110-200-100 - Municipal - Tax Receivable - Current	360,844.97	509,778.44
110-200-180 - Municipal - Local Improve Rec - Current	1,307.78	3,074.41
110-200-900 - Municipal - Allow. for Uncollected	2,941.71	(78,071.91)

**Town of Rosetown**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2021

	<u>Year To Date</u>	<u>Budget</u>	<u>Balance (LY)</u>
<b>Total Municipal Taxes Receivable:</b>	<b>365,094.46</b>	<b>434,780.94</b>	
<b>Other Receivables</b>			
110-300-100 - Due From Federal Gov't/Agency	46,321.69		
110-300-110 - Due From Provincial Gov't/Agency	(23,031.20)		
110-320-100 - Accounts Receivable (A.R.)	(44,054.52)	42,058.72	
110-320-110 - Collection Agency Receivable	(33,349.63)	84.00	
110-320-140 - Utility Accounts Receivable	49,860.32	208,246.32	
110-320-160 - Allowance for Uncollectible Receivables	33,433.63	(21,292.08)	
110-320-170 - Tax Title Costs Receivable	306.95	643.55	
110-340-100 - GST Receivable - 57.14% Rebate	(4.00)	(4.00)	
110-340-110 - GST 100% rebate items - lines 409/111	46,606.34	51,891.86	
110-350-100 - GST Receivable	(1,328.33)	(1,328.33)	
<b>Total Other Receivables:</b>	<b>74,761.25</b>	<b>280,300.04</b>	
<b>Total Account Balances:</b>	<b>727,328.12</b>	<b>9,764,094.94</b>	
<b>Long Term Debt</b>			
210-700-910 - Walker/Fullerton Deferred Liability			20,000.00
210-600-115 - Orange Memories Debenture Funds	(108,856.34)		1,856,188.09
210-600-120 - Land Options Deposit Account	41,310.00		18,900.00
210-600-125 - SPS Debenture Funds	(108,344.35)		2,272,092.63
<b>Total Long Term Debt:</b>	<b>(175,890.69)</b>	<b>0.00</b>	<b>4,167,180.72</b>



## **ADMINISTRATION DEPARTMENT REPORT: September 2021**

- ~ Dealing with Building Permits, Zoning Bylaw.
  - ~ Tax Enforcement.
  - ~ Continued with cross training within Administration.
  - ~ Month End and Year End for the Town of Rosetown and Orange Memories.
  - ~ Working on Asset Management on the PubWorks Program.
  - ~ Continue to work on the 2021 projects to ensure that they are completed.
  - ~ Received \$100,000.00 grant from the R.M. of St. Andrews for the swimming pool liner.
  - ~ Hotel Reservations have been completed for the 2022 SUMA Convention in Regina at the Ramada Plaza, Downtown.
  - ~ Council's review of the Town of Rosetown Strategic Plan has been established with James Leier on Saturday, October 23, 2021 at 9:00 a.m. at the Town Office.
  - ~ I have tendered the Town of Rosetown Seasonal Organic as the contract with Loraas expires December 31, 2021.
  - ~ Amanda Bors returned to work on Monday, October 4, 2021.
  - ~ Ang Walker will continue to work on the completion of the Town of Rosetown website redesign and a couple of other projects that she has started to ensure they are completed.
  - ~ Local Improvement – Assessment notices will be forwarded to the property owners regarding 6<sup>th</sup> Street East, Ridpath Road and Jubilee Cres. on October 12, 2021. The Assessment of this Special Levy must be open for 30 days. Invoices to the property owners will not be forwarded until the assessment roll closes. All appeals, if received, are completed through the Board of Revision.
- As we have a very tight time frame we may not be able to have everything completed, in accordance with the Local Improvement Act etc. to be able to make application for long term borrowing within 2021.
- ~ Regular daily, weekly, monthly duties.

# *Town of Rosetown*

## *Office Holiday Hours*

<b>December 24, 2021:</b>	<b>CLOSED AT 3:00 pm</b>
<b>December 27, 2021:</b>	<b>CLOSED</b>
<b>December 28, 2021:</b>	<b>CLOSED</b>
<b>December 29, 2021:</b>	<b>9:00 am – 5:00 pm</b>
<b>December 30, 2021:</b>	<b>9:00 am – 5:00 pm</b>
<b>December 31, 2021:</b>	<b>9:00 am – 5:00 pm</b>
<b>January 3, 2022:</b>	<b>CLOSED</b>
<b>January 4, 2022:</b>	<b>CLOSED for year end</b>



*Merry Christmas!*

# *Rosetown Landfill*

## *Holiday Hours*

<b>December 24, 2021:</b>	<b>CLOSED at 3:00 pm</b>
<b>December 25, 2021:</b>	<b>CLOSED</b>
<b>December 27, 2021:</b>	<b>CLOSED</b>
<b>December 28, 2021:</b>	<b>CLOSED</b>
<b>December 29, 2021:</b>	<b>10:00 – 1:00 &amp; 2:00 – 5:30</b>
<b>December 30, 2021:</b>	<b>10:00 – 1:00 &amp; 2:00 – 5:30</b>
<b>December 31, 2021:</b>	<b>10:00 – 1:00 &amp; 2:00 – 5:30</b>
<b>January 1, 2022:</b>	<b>CLOSED</b>

## Michele Schmidt

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**From:** Town of Rosetown <TownofRosetown@sasktel.net>  
**Sent:** September 24, 2021 12:06 PM  
**To:** Michele - work  
**Subject:** FW: Homestead Aerial Photos Ltd.  
**Attachments:** Nameplate Samples.jpg; Frame Samples.jpg

**From:** Homestead Aerial <homesteadaerial@gmail.com>  
**Sent:** September 24, 2021 11:37 AM  
**To:** Town of Rosetown <TownofRosetown@sasktel.net>  
**Subject:** Re: Homestead Aerial Photos Ltd.

Hi Karen: Here are a couple of options for the prints, we can print, frame and label each image in any size that you would like. Our recommendation for size would be at least the 9x14 which is proportionate to the negative and will ensure that all of the image on the negative is on the print. The samples I sent are not the entire image ,the negative is always larger and will cover more area.

1-9x14 complete with frame sells for \$385, this is based on 1 image only so depending on how many images you purchase, so I have worked out a discount based on quantity.

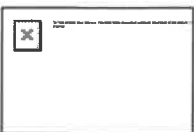
Purchase of 9x14 - 2-10 images would sell for \$305 each ,  
10-15 images \$270  
15-20 images \$230  
21-40 images \$190

This would be a completely framed print with glass , yearplate, backing , wire hangers and wall hooks. There is an option for a custom nameplate , each plate sells for \$6. These could also be picked up in our office in Calgary , this would save \$45 of shipping per box which we can put 4 framed images in a box.

I have also attached our frame and nameplate samples, depending on the frame that is chosen the nameplate is either a single plate or the larger plate with up to 3 lines of information.

Call us anytime for more details.

Kind regards,  
Kim or Eileen



Homestead Aerial Photos Ltd.  
5532-1A ST SW  
Calgary, Alberta  
T2H 0E7  
403-253-9282 Office  
403-831-9282 Cell  
Kim Bessette  
Eileen Deringer