



Job Posting – Program Coordinator

Orange Memories will be hiring a full time, term position, to cover a maternity leave. The successful applicant will be working alongside the Manager.

This position is 40 hours a week Monday to Friday.

Term date is from October 5, 2020 to October 31st, 2021

The key responsibilities include, but not limited to, providing and coordinating individualized care and resources to the residents of Orange Memories. Responsible for managing and administering the activity program for all residents ensuring to meet their spiritual, emotional, mental, social and physical wellbeing. Plan and implement all recreational activities and assume the Manager's duties and responsibilities, when absent.

Candidates should submit a cover letter, resume, salary expectations and three (3) references by 4:00 p.m. Friday, September 4th, 2020 to:

Nadine Olson, Manager
Orange Memories Care Home
Box 1900
Rosetown, SK S0L2V0
Email: doc.orangememories@sasktel.net

To receive a copy of the detailed job description or for further information please contact Orange Memories at 306-882-8880 or email doc.orangememories@sasktel.net

We thank you for your interest in Orange Memories Care Home Inc, however only those selected for an interview will be contacted.